

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 2nd October 2018
At 8.30pm in HORSPATH VILLAGE HALL.

Present: Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mr D Horsley, Mrs B Oakley, Mrs H Palmer, Mrs H Kogel (Clerk).

Apologies Dr K Johnson (County Councillor), Mrs E Gillespie (District Councillor).

Absent: Mr K Brooks.

Public: 6

174/18 APOLOGIES FOR ABSENCE – Apologies were made on behalf of Dr Johnson and Mrs Gillespie. Mr Brooks was absent.

175/18 DECLARATION OF INTEREST – None.

176/18 EMERGENCY BUSINESS – None.

177/18 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 4th September 2018 were agreed as correct and signed by the Chairman.

The Minutes of the Closed Parish Council Meeting held on 4th September 2018 were agreed as correct and signed by the Chairman.

178/18 MATTERS ARISING.

160/18 VILLAGE EXTENSION PROPOSED BY BRASENOSE COLLEGE – Mr Harris read to Councillors the draft letter to go to Adrian Duffield, SODC, and to the Planning Department at SODC to request that they remove the possible “Northfields” development from the Local Plan. Mr Harris stated that he has read today that SODC are still considering the “Northfields” development as a reasonable strategic housing development site. SODC should have consulted HPC on their proposals, which will give HPC grounds for a legal challenge if they progress with this site. Both Cuddesdon and Garsington Parish Council are also sending letters for the same request to SODC.

Mr James Dobson stated that any development in that area will impact on changing the electoral boundaries and asked if it would be worth HPC doing a formalised continuation of it. Mr Harris stated that the Horspath Neighbourhood Development Plan must follow the policies of the SODC Local Plan, however, this is now being revised. Mr Harris stated that HPC will need to ask residents their vision for the future of the village. Mr Harris stated that Mrs Gillespie, SODC District Councillor is solidly behind HPC on this matter and will fight this matter on our behalf.

Mr Harris reported that he has just started work on producing a village newsletter, which will include a letter that residents can sign and send to SODC to object to the proposed “Northfields” development.

Mr Harris reported that he has been invited to attend a training session in London next week by a Senior QC, where he will seek further advice.

Councillors agreed that Mr Harris complete the letter and the Clerk send it to the selected representatives at SODC.

156/18 MATTERS ARISING - 146/18 (e) War Memorial – Mr James Dobson circulated the latest information, a photo and suggested wording for the plaque with regards to the war memorial which remains on target for completion by Armistice Sunday. Mr James Dobson stated that the contractor has advised that due to extended wording on the plaque, a stainless steel option would be preferable. Councillors agreed on the wording of the plaque. Mr Ewart stated that a bronze plaque at the front would be more traditional and a stainless steel plaque on the back of the memorial. Mr Peter Dobson and Mr James Dobson will liaise with the contractor.

179/18 PLANNING APPLICATIONS.

- P18/S3066/ 4 Gidley Way, Horspath (Full Application)**
FUL Variation of condition 2 (approved plans) of Planning Permission P15/S3822/FUL. - Demolition of existing outbuilding. Erection of new outbuilding to provide motorcycle storage and new accommodation. - **Councillors voted unanimously to object to this planning application on the grounds that it is an over-development of a very small site with no off street parking and it is an intrusion into the privacy and outdoor amenity space of immediate neighbours at Gidley Way and neighbours living at Cuddesdon Road. Councillors also request that any comments from neighbours be taken into consideration.**
- P18/S3058/ Land to the rear of 128 Gidley Way, Horspath (Full Application)**
FUL Redevelopment of existing builders yard, erection of three new detached single storey three bedroomed dwellings with provision of 9 no. off street parking spaces and enclosed bin stores. - **Councillors agreed that they have no strong views on this planning application and accepts that SODC will determine it as it considers appropriate. However, Councillors ask that SODC recognise that the Parish Council originally only gave approval for two dwellings at this site and there is concern that three dwellings would be an over-development of the site. Councillors also request that neighbours views are taken into consideration.**

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P18/S2218/ 21 College Way, Horspath (Householder)**
HH Two storey and single storey rear extension. Single storey side extension. Render to entire dwelling. Demolition of existing garage and erection of new outbuilding. – **Granted.**

180/18 CLERK'S UPDATE.

Internal Audit 2018/19 – Letter of engagement received from Mr Hood. Councillors agreed to continue using Mr Hood as the Internal Auditor.

Rospa Play Safety Report – Mr Peter Dobson has recently met with Oxford City Council, Direct Services for a quotation to carry out the necessary repairs to keep the Play Area functioning whilst a decision is taken for its future, i.e., repair or replacement. Oxford City Council will send over a quotation but have advised that the repairs required will be around £7,000.00. Mr Horsley suggested that the repair costs be taken from HSPT. Mrs Oakley suggested that HPC contact Wren for a grant to replace the Play Area with new equipment. Oxford City Council has stated that they would be happy to advise HPC about new play equipment and provide information on funding routes. Mr James Dobson suggested that a sub-committee is formed to take this project forward and look at funding options for re-vamping the Play Area. Mr Peter Dobson stated that he would like to see the repairs carried out now and then progress with a sub-committee to look at replacing the equipment. Mr James Dobson suggested that HPC place an advertisement to look for volunteers to form a sub-committee. Mr Peter Dobson stated that HPC will apply to HSPT for the funding to carry out the repairs.

Bollards, Village Green – Councillors considered the three quotations that have been submitted for the replacement of the bollards and agreed in principle to go with the quote received from Sheepwash Fencing subject to confirmation that the price quoted includes disposal of the old wooden posts. The Clerk will contact Mr Pajak.

Winter Salt – The Clerk has ordered two large bags to be delivered to the Pumping Station. OCC has advised that this will be delivered on two pallets which will be approximately 72 bags of salt. The first pallet is free of charge and the cost of the second pallet will be £100.00. Mr Peter Dobson stated that volunteers will be required to help clear the area to access the Pumping Station when OCC has given a

delivery date for the salt. Mr Horsley asked how the salt will be accessed in bad weather. Mr James Dobson stated that it is better to have the salt in the village for volunteers to distribute when needed. Mr Peter Dobson confirmed that he has the key to the Pumping Station. Mr James Dobson stated that HPC needs to devote some time to Emergency Planning for the village as it is assumed that OCC will assist more than is reasonably possible in bad weather conditions. Mr James Dobson also stated that we need a greater distribution for keys and for volunteers to help distribute the salt. Mr Peter Dobson stated that HPC needs to be more self-sufficient in emergency situations and provisions available in the village. OCC will fill all salt bins in the village once a year and any additional salt required will be stored in the Pumping Station. Mr James Dobson and Mrs Oakley offered to help Mr Peter Dobson clear the area next week.

Storms Drains at top of Blenheim Road – This has been reported to OCC Highways again.

Wheatley Park School Prize Giving Awards – The Clerk has received an invitation to the Prize Giving Awards. The Clerk will notify Councillors of the date should anyone wish to attend.

181/18 EXTERNAL AUDIT REPORT 2017/18.

The Clerk confirmed that the External Audit has now been completed with no recommendations or comments. The Clerk circulated a copy of the Annual Governance and Accountability Return for Year Ending 31st March 2018 to all Councillors which has been signed by the Auditor, Moore Stephens.

182/18 DISTRICT & COUNTY COUNCILLOR REPORTS. – Not available.

183/18 GDPR - Mr James Dobson stated that there is nothing further to report.

184/18 SELECTION OF ROUTE CORRIDORS B1 AND B3 FOR A OXFORD-CAMBRIDGE EXPRESSWAY ROUTE. – Update from Mr Harris.

Mr Harris stated that the Government were supposed to announce in July 2018 where the route corridor is going to be and then allow protesters to fight it out. HPC is in a group of 37 villages, (EAG), who do not want the route corridor near to our area, and their policy is that there should be no new road building in the Oxford Green Belt. At the moment the route corridor location is very unclear, but where-ever it goes it will prove to be unpopular. Mr Harris attended a meeting with a representative from Highways England, and he stated that when they are near to deciding on the route corridor it might well be too expensive to progress. The EAG has asked Highways England for clarification on what would be the cheapest option for the Expressway, which is to improve the A34 junctions. If they cancel the HS2 project which is a tremendous project to object to, then the Oxford-Cambridge Expressway may well be down-graded. Mr Harris stated that the Oxford-Cambridge Expressway will not go through Horspath, however, they have said that there could be a solution to have it near to Wheatley. The Expressway will have junctions every ten miles along the route. It will divide communities and will have a large volume of traffic coming through villages. Mr James Dobson asked if all 37 villages are consistent in stating no road building in the Green Belt. Mr Harris stated that the EAG has asked for that and they want industries, employers etc. to come forward with more information. The EAG has assembled a list of Nature Reserves, Conservation Areas and Listed Buildings etc. along the routes. Mr Harris will keep Councillors updated.

185/18 CORRESPONDENCE.

- a. NALC – Spring Conference 2018. – (Circulated via email).
- b. SODC – Councillor Grants Scheme Opens. – (Circulated via email).
- c. SODC – Deep Cleanse 25th October – 29th November 2018. – (Circulated via email).
- d. Westminster Briefing. – Neighbourhood Planning Briefing. – (Circulated via email).
- e. RSN. - The Rural Bulletin 4/9/18, 11/9/18, 18/9/18, 25/9/18. – (Circulated via email).

- f. OCC – Highway Depot Open Days. – (Circulated via email). – **Mr Ewart confirmed that he will be attending the Open Day.**
- g. SODC – Have your say on our revised gambling act policy. – (Circulated via email).
- h. OCC – Statement Re: Oxford-Cambridge Expressway Announcement. – (Circulated via email).
- i. CPRE – Landscape Issues in your Neighbourhood Plan. – (Circulated via email).
- j. No Expressway Alliance & Charlton on Otmoor Parish Council – Oxford-Cambridge Expressway. – (Circulated via email).
- k. NALC – Newsletter 13/9/18, 19/9/18, 26/9/18. – (Circulated via email).
- l. OCC – Reminder of dates for Town & Parish Liaison Events. – (Circulated via email).
- m. Oxfordshire Stakeholders – OCC Statement Re: Oxford-Cambridge Expressway Announcement. – (Circulated via email).
- n. SODC – Volunteering Grant Scheme. – (Circulated via email).
- o. TVP – Police & Crime Bulletin, September 2018. – (Circulated via email).
- p. Healthwatch Oxfordshire – Briefing 7 September 2018. – (Circulated via email).
- q. RSN – Funding Digest September Edition. – (Circulated via email).
- r. Dr K Johnson. – Information for Local Bus Group. – (Circulated via email).
- s. SODC – New Cooking Oil Recycling Service for Residents in Southern Oxfordshire. – (circulated via email).
- t. Oxford City Council – Invitation to comment on the draft Oxford Central (city & University) Conservation Area Appraisal. – (Circulated via email).
- u. SODC – Volunteering Grants are available, but not for long. – (Circulated via email).
- v. Wheatley Park School – Thank you for donation letter.*
- w. Resident from 6 Oxford Road, Horspath. – Request to reduce the height of the two sycamore trees bordering the cricket pitch at the rear of their property. – **Mr Peter Dobson stated that work was last carried out on the trees in 2016. Councillors agreed that the Clerk ask Mr Prior to provide a quotation to thin and reduce the crown of the trees.**
- x. Clerks & Councils Direct. – Newsletter September 2018.*
- y. SODC – Recycling Roadshows coming to a town near you next week. – (Circulated via email).
- z. SODC – District Council Chairman raises over £5,000.00 for Charity. – (Circulated via email).
- aa. SODC – Chairman’s Charity Race Night. – (Circulated via email).
- bb. TVP – Help us to raise awareness of hate crime across Thames Valley. – (Circulated via email).
- cc. SODC – Estimated Election Costs 2019. – (Circulated via email).
- dd. Citizens Advice South & Vale – Invitation to AGM 16/8/18. – (Circulated via email).
- ee. Tony James Memorial – Request for Cremation Tablet. – **Councillors approved this request.**
- ff. Mrs Gillespie – District Council Report September 2018. – (Circulated via email).
- gg. CPRE – Expressway Corridor to Development. – News September 2018. – (Circulated via email).
- * original held by the Clerk, copy available on request.
displayed on Village Hall & village noticeboards.*

186/18 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
DD	PWLB	Village Hall Loan Repayment		748.50
2594	Mr P Aries	Purchase of Weed Spray		24.00
2595	Mrs Hayley Kogel	Salary 24/8/18 – 24/9/18		404.77
2596	Mrs Hayley Kogel	Home Office September 2018		30.00
2597	Mr P Aries	Bus Shelter Maintenance Aug/Sept		120.00

		2018		
2598	Moore Stephens	External Audit Fees 2017/18	60.00	360.00
		TOTAL	£60.00	£1687.27

187/18 RECEIPTS.

Date	Received from	Details	Total £
8.8.18	Coop Funeral Directors	1 x Burial	400.00
8.8.18	Midcounties Coop Funeral Directors	1 x Burial	400.00
6.9.18	SODC	2 nd Instalment of Precept	11,000.00
		TOTAL	£11,800.00

188/18 AOB

- a. Mr Harris reported that Mr Rob Judges has used the Parish Council's tractor to cut the grass in the Meadow, the Conservation Area and the second Cricket Pitch. There are hundreds of mice and voles in the area and red kites and even a barn owl. Mr Harris stated that this is a very unusual wildlife area. Mr Harris reported that HPC still has an Alan Auto Scythe stored in the Scout Hut which is considered a very dangerous tool to use and there may be another one stored in the Pumping Station. Mr Harris suggested that they should be sold on EBay as vintage machinery as they are not used by the Parish Council anymore. Councillors agreed for Mr Harris to go ahead and list them on EBay.
- b. Mrs Oakley reported that she has received a complaint from a resident at Cuddesdon Road with regards to the area at the bottom of Gidley Hill by the horse field which has a lot of loose gravel which is dangerous. Mrs Oakley agreed to go and clear the area.
- c. Mr Ewart stated that he had a key to the Pumping Station approximately three years ago but doesn't have it now, but confirmed that he does have a key to the gate. Mr Peter Dobson stated that he has a key.
- d. Mr Horsley wanted to report to Dr Johnson, County Councillor that cars are parking on the cycle track by the new sports development which causes traffic problems when there are lorries parked in that area waiting to deliver. The cars have also damaged the cycle path.

Public:

- e. Mrs Riley stated that she is happy that HPC are going to carry out the repairs required at the Play Area. Mrs Riley asked if the paving slabs could also be looked at. Mr Peter Dobson stated that HPC want to keep the Play Area up and running for now. Mrs Riley reported that she and Mr Eason tried to repair the fence by the bins but this is now broken again. Mr Peter Dobson has made contact with Mr Walker with regards to cutting the hedges, and will follow this up. Mrs Riley asked if the War Memorial will definitely be in place by Armistice Day. Mr Peter Dobson confirmed that it will be in place. Mr Peter Dobson stated that representative from the Hub and Mr Brooks will be organising refreshments.
- f. A resident from Gidley Way confirmed that he will attend the Planning Committee Meeting at SODC with regards to the planning application at 128 Gidley Way. Mr Horsley advised the resident to write to Mrs Gillespie, District Councillor to ask her to request that the planning application goes to the Committee.
- g. Mr Clarke thanked Councillors for the recent grant paid to the Cycle Speedway Group. Mr Clarke stated that there will be lots of work going on and asked if they can use the over-flow car park while the work is being carried out and to store old shale while it is waiting to be collected. Councillors agreed to this request.

189/18 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 16th October 2018 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 6th November 2018.