

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 4th September 2018
At 8.30pm in HORSPATH VILLAGE HALL.

Present: Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mr D Horsley, Mrs B Oakley, Mrs H Palmer, Mrs H Kogel (Clerk), Mrs E Gillespie (District Councillor).

Apologies Dr K Johnson (County Councillor).

Absent: Mr K Brooks.

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152/18 APOLOGIES FOR ABSENCE – Apologies were made on behalf of Dr Johnson. Mr Brooks was absent.

153/18 DECLARATION OF INTEREST – None.

154/18 EMERGENCY BUSINESS.

Mr Peter Dobson reported that he had authorised payment of £61.32 to J J Bark to carry out repairs to the hedge trimmer as well as £24.00 for Mr Aries to purchase weed spray to use on the footpath off Manor Farm Road and around the Village Hall.

155/18 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 7th August 2018 were agreed as correct and signed by the Chairman.

The Minutes of the Closed Parish Council Meeting held on 7th August 2018 were agreed as correct and signed by the Chairman.

The Minutes of the Planning Application Meeting held on 14th August 2018 were agreed as correct and signed by the Chairman.

156/18 MATTERS ARISING.

146/18 (e) War Memorial – Mr Peter Dobson circulated an information sheet on the war memorial to Councillors. Mr James Dobson stated that the memorial is progressing in line with agreed time scales. The stone contractor, has confirmed that the stone has been secured and is currently being sawn and dressed and he is currently arranging dates to prepare the base on site for the beginning of October and the target date for completion is the middle of October. Mr James Dobson stated that to keep the project on track, Councillors need to agree on the wording for the plaque to go on the war memorial, and there are four different proposals to be considered.

Councillors voted unanimously in favour of the proposed wording for the plaque.

Councillors voted in favour of the names being added to the war memorial. (In Favour – 7, Abstentions – 1).

Councillors voted unanimously in favour of Option 2 for the Consecration.

Councillors voted unanimously in favour of the Dedication with the amendment of “names of the glorious dead” to read “the names of the fallen”.

157/18 PLANNING APPLICATIONS.

P18/S2621/ 30 Gidley Way, Horspath

PDH

Demolition of existing conservatory and construction of a single storey rear extension. SODC is currently processing the above notification that seeks a determination from the District Council as to whether their prior approval is required for an extension which could be built under the new permitted development rights. SODC are only

able to consider comments from owners/occupants of adjoining properties and not from the Parish Council. – **Mrs Oakley has informed neighbours that they are able to submit comments to SODC.**

P18/S2218/ HH **21 College Way, Horspath (Householder)**
Two storey and single storey rear extension. Single storey side extension. Render to entire dwelling. Demolition of existing garage and erection of new outbuilding (as amended by revised plans received 15.8.18). - **Councillors object to this planning application on the same grounds as stated in July 2018. Councillors have objections and recommend refusal of this planning application as the bulk of the building is too large for the size of the plot. The neighbours object to the balcony and it is deemed inappropriate to have a balcony/building which conflicts with the privacy of neighbours' outside amenity space. The Parish Council has been advised that the neighbours have not been notified of the plans by SODC.**

P18/S2667/ HH **14 Blenheim Road, Horspath (Householder)**
Single storey extensions and formation of new roof to existing utility room on rear elevation. Loft conversion with associated box dormer to rear elevation roof slope. Formation of two dormers, insertion of roof light to front elevation roof slope. Change of exterior wall facing material. – **Councillors have no objections to this planning application.**

PLANNING PERMISSIONS/REFUSALS/APPEALS.

P18/S1689/ FUL **49 Gidley Way, Horspath (Full Application)**
Demolition of existing house, erection of two new 4-bedroom two and a half storey dwellings with private gardens, provision of four off street parking spaces. Provision of enclosed bin stores. – *****This application has been withdrawn by the applicant*** Mrs Oakley stated that the houses have already been built, so how can this application be withdrawn? Mrs Oakley has notified SODC of the additional windows that have been installed that are not on the planning application. Mrs Gillespie will contact SODC for further information.**

P18/S2040/ FUL **2 Blenheim Way, Horspath (Full Application)**
Conversion of existing annex to 3 bed bungalow into a separate dwelling. – **Granted.**

P18/S2036/ HH **Three Acres, Sandy Lane, Horspath (Householder)**
Proposed annex. – **Granted.**

P18/S2311/ HH **40 Spring Lane, Horspath (Householder)**
Glazed link to connect main dwelling house to garden annex. – **Granted.**

158/18 CLERK'S UPDATE.

Footpath off Manor Farm Road – Mr Aries has sprayed weedkiller on the footpath to remove the weeds and also around the Village Hall.

Gate to the Play Area – Mr Aries has sprayed weeds around the gates and also put up “No Dogs” signs.

Rospa Play Safety Report – A copy of the safety reports has been sent to Oxford City Council, Direct Services for a quotation. Mr Peter Dobson reported that he has arranged a meeting with OCC Direct Services on Tuesday at 2pm if any Councillors would like to attend.

Bollards, Village Green – The Clerk has requested a third quote from Mr Prior.

Winter Salt – The Clerk has ordered two large bags to be delivered to the Pumping Station. Councillors confirmed that they require two pallets of small bags of salt, equal to 80 bags in total. The Clerk will notify OCC.

Horspath Feast – The Clerk will check the fair date with Mr Pettigrove.

Mr Peter Dobson asked Mrs Oakley if she had spoken with any village organisations with regards to supporting the Centenary of the conflict of WW1. Mrs Oakley stated that she has contacted the Hub Trustees, who have already agreed with Mr Brooks to provide refreshments for the event. Mrs Oakley will contact Horspath Primary School this week. Mrs Oakley suggested that the Parish Council purchase bunting for the event and pay for the refreshments. Mrs Oakley will report back at the October meeting.

159/18 EXTERNAL AUDIT REPORT 2017/18.

The Clerk stated that the report has not yet been received, so this item will be deferred until the next meeting.

160/18 VILLAGE EXTENSION PROPOSED BY BRASENOSE COLLEGE – Report from Mr Harris.

Mr Harris reported that SODC intends to re-assess all possible sites for strategic housing development, including previously rejected sites as well as new sites such as Culham, Wheatley, Chalgrove, Berinsfield and Northfields. Brasenose College has always wanted a housing development between Horspath and Garsington and made contact through a P.R Company asking to meet with the Parish Council to discuss their proposals which focused on a new school for Horspath and Garsington, but it did not initially mention the plan to build a very large number of new houses in the Green Belt in the Parish. The P.R Company has produced a brochure showing the proposed ‘small extension’ (between 171-228 houses) for Horspath and something similar for Garsington, probably to get people interested. If this proposed development is approved by SODC, every five years there could well be additional development proposed on Green Belt land in the village. SODC has included this proposed development for consideration as one of their possible sites in their new Scheme for producing a revised Local Plan. This new Plan will be available for comment in January 2019, but the Parish Council will be unable to secure any amendments to the Plan before it goes forward to a Planning Inspector for examination in public in March 2019.

Mr Harris suggested that the Parish Council should write to SODC Planning Department stating that as the Parish Council has not been consulted on this revision of the Local Plan, and as the procedure is wrong, the Parish Council will ask SODC to remove further consideration of the ‘Northfield’ development proposed by Brasenose from their revised Local Plan. In SODC’s last published Local Plan 2011-2033, it sets out the planning policy for Horspath as a ‘small village’, which involves setting a target of a 5% increase in the number of houses in the period 2011-2033, which is approximately 30 new houses. It does not mention any proposed strategic housing developments in the village and there were no Green Belt sites recommended for this.

Mr Harris suggested that a newsletter is sent to all residents in the village updating them on the current proposals and also to include information on the Oxford-Cambridge Expressway and HSPT and to encourage residents to write to SODC. SODC lost the support of people in Chalgrove with the major housing development which SODC proposed in that village, triggering 700 letters of objection from residents. Horspath residents will need to let SODC know that any major building extensions proposed by Brasenose are equally unacceptable.

Mr Horsley stated that some people in the village will not object to the proposals as it may bring a new school for the village and bring back a bus service. Mr Horsley stated that caution is needed with circulating a newsletter urging residents to object to something that is not even a planning application yet, and if the route for the Oxford-Cambridge Expressway does come near to Horspath that is the time for residents to write letters of objection. Mr Harris stated that if a strategic housing site is included in SODC’s Local Plan, that can then enable a subsequent planning application for it to be approved. Mrs Gillespie stated that OCC also owns a bit of land being proposed for the development. Mr Harris stated that his strategy is to stop this large area of land getting into the Local Plan as an approved site for building development, which will then stop it going forward for approval at an Examination in Public. Mr Ewart

stated that in a Green Belt report two years ago, it stated that the land from Hollowbrook to Garsington should not be developed on and it should be protected.

Mr James Dobson asked Mr Harris how he would balance a structured reply against a large number of letters of objection. Mr Harris stated that the only way to make SODC Planning Department know that it is a problem is to engage a highly recommended Planning QC to let SODC know that Horspath will challenge the soundness of the proposal if it is not taken out of their revised Local Plan. Mr Harris stated that by circulating a newsletter to residents in the village, it is being honest with residents informing them that the Parish Council is potentially in conflict with SODC. If the Parish Council does not take action to protect the village, all of the residents living along Cuddesdon Road with open views across the fields of the proposed development site on the south side of their road, will want to know why the Parish Council didn't do something to protect their environment.

Mrs Gillespie stated that she agrees with the suggestions made by Mr Harris. If residents are not kept informed, this will create a bigger problem for the Parish Council later. Garsington Parish Council is meeting this week and they will also be encouraging residents to write objections to SODC.

Mr Harris proposed that he drafts a newsletter for residents and include a letter that the resident can sign and send back to SODC supporting the Parish Council in objecting to this proposal and asking that the area of Green Belt land be removed from any further consideration as a housing site. Councillors voted unanimously in favour of supporting Mr Harris's proposal. Mr Harris will draft the letter from the Parish Council and a subsequent newsletter to all Horspath residents.

161/18 HORSPATH PARISH COUNCIL'S NEXT OCCASIONAL NEWSLETTER.

Councillors voted unanimously in Item 160/18 to support the circulation of a newsletter to all residents.

162/18 GDPR (General Data Protection Regulations) – Update from Mr James Dobson.

Mr James Dobson stated that there is no further update and that he is still waiting for further information.

163/18 MINIBUS SERVICE – Mrs Heather Palmer.

Mrs Palmer stated that the weekly minibus service has been operating since January 2018. In August 2018 the day of the service changed from a Friday to a Thursday and is being well used. Mrs Palmer is very pleased with how the service is operating.

164/18 LOCAL BUS TRANSPORT.

Mr Peter Dobson stated that there is no further information to report. Mr Harris stated that there is another Local Bus meeting on Thursday with representatives of Oxfordshire County Council.

165/18 CHEQUERS INN CAR PARK – Update.

Mr Peter Dobson stated that discussions will take place in a private session at the end of the meeting.

166/18 DISTRICT & COUNTY COUNCILLOR REPORTS.

Mrs Gillespie (District Councillor) – Mrs Gillespie stated that she has nothing further to report as Mr Harris has covered everything in his report (160/18) to Councillors.

167/18 CORRESPONDENCE.

- a. SODC – Council exploring options for on-street parking enforcement. – (Circulated via email).
- b. SODC – Are you ready for an emergency. – (circulated via email).
- c. RSN. - The Rural Bulletin 7/8/18, 14/8/18, 21/8/18, 29.8.18. – (Circulated via email).
- d. Community First Oxfordshire. – Horspath Neighbourhood Plan. – (Circulated via email).

- e. OCC – Minerals & Waste Local Plan: Part 2 – Site allocations. – (Circulated via email).
- f. Community First Oxfordshire. – Summer Newsletter. – (Circulated via email).
- g. OCC – Depot Open Days – Cancelled. – (Circulated via email).
- h. NALC - Newsletter. – (Circulated via email).
- i. Westminster Briefing. – Neighbourhood Planning: Policy & Practice. – (Circulated via email).
- j. Soldiers of Oxfordshire Museum. – Appeal for Oxfordshire Memories & Objects from the Second World War to the 1970s. – (Circulated via email).
- k. Mr Derek Buchanan. – Email regarding the Oxford-Cambridge Expressway Notices. – (Circulated via email). – **Noted.**
- l. NALC. – Newsletter. – (Circulated via email).
- m. SODC – August Bank Holiday Bin Collection Changes. – (Circulated via email).
- n. CPRE – Oxfordshire September Events. – (Circulated via email).
- o. SODC – September Special Offer for Older Swimmers. – (Circulated via email).
- p. Need Not Greed Oxfordshire – Invitation to Public Event about the Joint Statutory Spatial Plan 24/9/18. – (Circulated via email).
- q. SODC – Consultation on Draft South Oxfordshire CIL Spending Strategy. – (Circulated via email).
- r. SODC – South News August 2018. – (Circulated via email).
- s. SODC – Are you ready for an Emergency? – (Circulated via email).
- t. TVP – Policing in the Thames Valley August 2018. – (Circulated via email).
- u. SODC – Volunteering Grant Scheme is Open. – (Circulated via email).
- v. Open Spaces Society. – Latest News from Open Space Society. – (Circulated via email).
- w. SODC – Demolition begins at fire damaged Council Headquarters. – (Circulated via email).
- x. OPFA – AGM 2018. – (Circulated via email).
- y. NALC – Newsletter. – (Circulated via email).
- z. SODC – Lottery offers more than jackpot with family theatre ticket giveaway. – (Circulated via email).
- aa. OCC – Publishes proposals to improve services and reduce costs. – (Circulated via email).
- bb. OALC – August 2018 Update for Members. – (Circulated via email).
- cc. The Cooperative Funeral Care – Memorial Request. – Sample stone available. – **Councillors agreed to the memorial in the un-polished stone.**

** original held by the Clerk, copy available on request.
displayed on Village Hall & village noticeboards.*

168/18 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2589	001 Taxis	September Minibus Service		192.00
2590	Wheatley Park School	Donation to Annual Prize Giving Awards		150.00
2591	Mr Martin Harris	Reimbursement for JJ Bark invoice to repair hedge trimmer	10.22	61.32
2592	Mrs Hayley Kogel	Salary 24/7/18 – 24/8/18		404.57
2593	Mrs Hayley Kogel	Home Office August 2018		30.00
		TOTAL	10.22	£837.89

169/17 RECEIPTS. – None.

170/18 AOB

- a. Mr Harris stated that there is a problem with SODC abandoning the Green Belt Policy. Mrs Gillespie was one of only five Councillors who has tried to defend the Green Belt. Mr Harris stated that the Parish Council should write in support of the action taken by Mrs Gillespie with regards to the Green Belt and also to state that the Parish Council is very satisfied with Mrs Gillespie as their District Councillor. Mr Peter Dobson asked Mrs Gillespie if she is happy for the Parish Council to send such a letter. Mrs Gillespie thanked Mr Dobson and stated that she is happy for the letter to be sent. Mr Harris will draft the letter. Mr Peter Dobson stated that the machine used to fill the potholes in the road is very effective. Mrs Gillespie stated that this is done by OCC and not SODC.

Public:

- b. Mrs Riley stated that on behalf of Mr & Mrs Walker she is reporting that the two storm drains at the top of Blenheim Road are still completely blocked and the other one is almost blocked. The Clerk will report this to OCC again.
- c. Mr Clarke asked for feedback on his Planning Application that has recently been considered by the Parish Council. Mr Peter Dobson will send a copy of the comments from the Parish Council to Mr Clarke.

171/18 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 18th September 2018 (To be confirmed).
Horspath Parish Council Meeting – Tuesday 2nd October 2018.