

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 5th September 2017
At 8pm in HORSPATH VILLAGE HALL.

Present: Mr T Ayres, Mr P Dobson
(Chairman), Mr P Ewart, Mr M Harris, Mr D
Horsley, Mrs H Palmer, Mrs H Kogel (Clerk),
Dr. K Johnson (County Councillor).

Apologies Mr K Brooks, Mr J Dobson, Mrs
E Gillespie (District Councillor).

Absent:

Public: 6

142/17 APOLOGIES FOR ABSENCE – Apologies were made on behalf of Mr Brooks, Mr J Dobson and Mrs Gillespie.

143/17 DECLARATION OF INTEREST – No declarations were made.

144/17 EMERGENCY BUSINESS – There was no emergency business to be discussed.

145/17 MINUTES FOR APPROVAL.

Minutes of the Parish Council Meeting held on 1st August were agreed as correct and signed by the Chairman.

146/17 MATTERS ARISING.

133/17 Dr Kirsten Johnson – Mr Harris asked if the Clerk has received a letter from OCC Highways regarding new signs and a bollard to be installed at Cuddesdon Road to improve road safety for cyclists. The Clerk confirmed that no correspondence has been received. The Clerk will inform Dr Johnson.

140/17 AOB (g) – Mr Horsley asked if the easement register has been checked for the property on the Village Green that has a caravan on site. The Clerk confirmed that all easement records have been passed to the Chairman who will also check other files held.

147/17 PLANNING APPLICATIONS.

- P17/S2794/ FUL** **Land adjacent to 4 Gidley Way, Horspath (Full Application)**
Variation of condition 2 on application ref. P17/S1217/FUL – substitution of drawing. (As amended by site plan and block plan and ownership certificate received 14.8.17 and amplified by proposed plan showing increase in the height of the ridge from the approved plans received 22.8.17). – **Councillors agreed that there are no strong views on this application and accepts that SODC will determine it as it considers appropriate.**
- P17/S2830/ HH** **136 Gidley Way, Horspath (Householder)**
Proposed roof extension and associated works. – **Councillors recommend approval of this application.**
- P17/S2762/ HH** **130 Gidley Way, Horspath (Householder)**
Proposed two bay car port. – **Councillors agreed that there is concern that the proposed carport is in front of the building line but accepts that SODC will determine it as it considers appropriate.**
- P17/S2940/ FUL** **2 The Green, Horspath (Full Application)**
Erection of a new 2-bedroom house on land presently within the curtilage of No.2 The Green, Horspath. (1 letter received from resident). – **Councillors voted unanimously that this application should be refused as the ridge of the roof line on this planning**

application is still too high and would be more suited if it was in line with the row of houses.

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P17/S1177/ 2 The Green, Horspath (Full Application)**
FUL Erection of new 2 bedroom house. – **This application has been withdrawn by the applicant.**
- P17/S1161/ 149 Cuddesdon Road, Horspath (Householder)**
HH Demolition of existing brick built conservatory, single storey rear extension, linked garage and side porch, subsequent erection of two storey side extensions to provide additional living accommodation. (As amended by drawings received 6th July 2017 omitting the rear extension). – **Granted.**
- P17/S1813/ 20 Spring Lane, Horspath (Householder)**
HH Single storey rear extension. – **Granted.**

148/17 CLERK'S UPDATE.

New Dog Bin – Mark Watson SODC has confirmed a new litter bin will be installed in the next couple of weeks.

Weight Restrictions in Horspath – Mark Francis OCC Traffic Technician has stated that there are signs showing the weight restrictions at all entrances to the village. He will make a request for enforcement of the restriction to Trading Standards. Trading Standards has requested details and a contact to discuss this problem further. – **It was agreed that the Clerk will inform Trading Standards of the high volume of lorries travelling through Cuddesdon Road, Gidley Way, Butts Road and The Green.**

Building at Gidley Way – The Clerk has notified SODC Planning Enforcement Dept. and an Enforcement Officer will visit the site.

External Audit 2016/2017 – The Annual Return form has been returned for the cost of the defibrillators to be added to the Fixed Asset section.

Christmas Tree – Mr Pettigrove has kindly agreed to supply the Christmas tree again this year. The Clerk will request the same height of tree as provided last year.

Email from Euan Barrett – Mr Horsley confirmed that the grass on the recreation ground has recently been cut. Mr Harris stated that the football goal frames are in place but the nets need to be replaced. Horspath Parish Council has never offered to maintain a football pitch as Horspath Football Club plays at the Oxford Marathons site. It was agreed that the Clerk will write to Euan Barrett to find out his expectations and costs involved, and ask him to apply to HSPT for a grant to cover the cost of the project.

Horspath Feast 2017 – Mr Pettigrove confirmed that he will be in the village to supervise the funfair on 16th September 2017.

Precept 2017/18 – The Clerk confirmed that the second half of the precept has been received from SODC.

149/17 DISTRICT & COUNTY COUNILLOR REPORTS.

Dr. Kirsten Johnson (County Councillor) – Dr Johnson reported that she has submitted a motion to full Council to restore the bus services, which has been accepted for debate. Dr Johnson will put forward her argument to Council and will do her best to restore this service.

Dr Johnson reported that she has been helping local families in the areas with different issues.

Dr Johnson stated that she is part of the Locality Group for the Oxford-Cambridge Expressway and will receive a full briefing at OCC later this week. Dr Johnson will ask for transparency with regards to plans and costing etc. If anyone has any points to raise, please contact Dr Johnson.

Mrs Elizabeth Gillespie (District Councillor) – No report available. The Clerk circulated the SODC report to all Councillors as requested by Mrs Gillespie.

150/17 TRAFFIC CALMING UPDATE.

Councillors discussed the recent email from Ms Vicky Crane regarding the traffic calming scheme at Cuddesdon Road. There are already 30mph signs in place and the electronic sign is triggered by motorists doing above 30mph. Ms Crane lives between the chicane and the electronic sign, and unfortunately there are people who will still speed despite any traffic calming measures installed. The TVP radar vehicle used to position itself outside of Ms Crane's property but this service is not provided anymore. Mr Horsley stated that when motorists have passed the speed humps going out of the village, they might also think that they are out of the 30mph speed limit. Mr Horsley suggested that a sign or road marking should be installed at the end of the speed humps reminding motorists that it is still a 30mph zone. It was agreed that the Clerk will contact OCC Highways to request that a 30mph sign is installed by the chicane.

With reference to the proposed traffic calming scheme at Oxford Road, Mr Ayres reported that Glanville Consultants will provide estimates prior to the scheme being developed. The cost will be £2750.00 to assess the situation and put forward some scheme options. Mr Ayres stated that he has managed the traffic calming at Cuddesdon Road and would like someone else to manage the project at Oxford Road. Mr Peter Dobson stated that we are committed as a Parish Council to carry out the Oxford Road project. Mr Ewart stated that we shouldn't continue with the traffic calming project at Oxford Road until the City Council's sport park project is finished. Mr Peter Dobson stated that this will not have any effect on Oxford Road and the Parish Council agreed that this would be phase 2 of the traffic calming. Mr Peter Dobson will liaise with Mr Ayres to discuss how to take this project forward. Mr Horsley stated that Mr Ayres spent six years seeing this project through to completion just to get complaint letters from residents.

Mr Peter Dobson asked for a recorded vote from Councillors in favour of continuing with the traffic calming project at Oxford Road:-

In Favour: Mr Peter Dobson, Mr Harris, Mr Ewart, Mr Ayres, Mrs Palmer.

Abstentions: Mr Horsley.

Mr Ayres suggested that Mr Peter Whitehead of Glanville Consultants is the first point of contact.

151/17 OXFORD-CAMBRIDGE EXPRESSWAY – Report from Mr Harris.

Along with Peter Ewart I attended the meeting yesterday evening (04.09.2017) in Cuddesdon Village Hall, for a briefing by Michael Tyce from CPRE Oxfordshire on the various route options which the National Infrastructure Commission (NIC) has evaluated for the planned Oxford-to-Cambridge Expressway (O2C) around Oxford city. A vast amount of public money has already been spent on this project, and it is almost inevitable that it will go ahead in one form or another, with the northern route involving the up-grading of the A34 to become a motorway believed to have been initially favoured by the NIC. The National Infrastructure Commission will submit its final report revealing the preferred route in October, and meanwhile it has been lobbied by both Oxford City Council and Oxfordshire County Council which have decided, without opening this choice to any democratic consultation, to promote one of the routes south of Oxford, which would involve a lot of major new road construction across Oxfordshire countryside and its villages. It is hoped that there is still time to influence this choice by writing to MPs and members of the NIC to promote the northern option and highlight the futility of any of the southern options, and the purpose of this meeting was to brief the parish councils likely to be most affected on what they should now do. Horspath clearly sits on the route for Option S2 which would connect the proposed vast Grenoble Road/Horspath urban extension, currently planned by Oxford City Council and its development partners, to Junction 8 on the M40 at Wheatley. Obviously we need to do our best to prevent this route from being adopted.

The map which Michael Tyce presented has been produced by CPRE Oxfordshire as its best approximation of where the various different routes would go in relation to the existing settlement and road structure,

because the NIC has not yet issued any detailed map defining exactly where these strategic routes might go, so it has been very difficult for any residents of any village to identify whether or not their village would be under threat from any future major road building and the subsequent major house building along the route of the O2C Expressway. However, it is clear that if the northern route is chosen by the NIC, then all the villages along any of the southern routes can be united in supporting that, but if any of the southern routes is chosen by the NIC, there will be a fragmentation of the opposition by the villages to the south of Oxford, with some relieved that the Expressway may not go across their own parishes, while other parishes which would be dissected by the proposed O2C Expressway will probably stand alone in presenting objections to it on a local scale, while facing a serious challenge to put up any effective legal defence, with the City Council, the County Council, (and possibly even SODC) and all the associated commercial developers' legal teams pitched against them at any Public Inquiry.

The conclusion of yesterday's meeting is that there may be a window of opportunity in the next week to lobby the NIC and MPs by writing to them expressing support for the northern route option for O2C on strategic grounds, while also pointing out the inability of any southern route to meet the strategic infrastructure objectives of the NIC, and highlighting the higher social, environmental and economic cost of any of the southern routes.

Councillors agreed for Mr Harris to write to NIC and MPs to oppose the southern route and favour the northern route.

152/17 CORRESPONDENCE.

- a. RSN – Rural Opportunities Bulletin. – (Circulated via email).
- b. CPRE – Begbroke & Yarnton Green Belt Campaign Demand for Suspension of CDC Consultation on Proposed Submission Plan. – (Circulated via email).
- c. RSN – Rural Conference 2017. – (Circulated via email).
- d. Wheatley Parish Council. – August/September Newsletter. – (Circulated via email).
- e. RSN – Weekly Email News Digest 31.7.17. – (Circulated via email).
- f. SODC – New Pay & Display Machines for District Council Car Parks. – (Circulated via email).
- g. SODC – People Receiving Single Person Council Tax Discount Urged to Confirm Changes. – (Circulated via email).
- h. Community First. – At a Glance July 2017. – (Circulated via email).
- i. CPRE – News 2017. – (Circulated via email).
- j. OALC – July Update 2017. – (Circulated via email).
- k. RSN – Rural Intelligence from behind the headlines 28.7.17. – (Circulated via email).
- l. RSN – Rural Intelligence from behind the headlines 4.8.17. – (Circulated via email).
- m. CPRE – Oxford Local Plan Consultation. – (Circulated via email).
- n. RSN - Rural Vulnerability Service – Fuel Poverty. - August 2017. – (Circulated via email).
- o. Oxfordshire South & Vale Citizen's Advice. – July Headlines. – (Circulated via email).
- p. OALC – House of Lords call for Evidence of Civic Engagement. – (Circulated via email).
- q. RSN – Weekly Email News Digest 7.8.17. – (Circulated via email).
- r. OCC – Better Broadband for Oxfordshire – Programme Update for Horspath Parish Council. – (Circulated via email).
- s. RSN – Rural Intelligence from behind the headlines 11.8.17. – (Circulated via email).
- t. SODC – Three Communities to vote in Neighbourhood Plan Referendums. – (Circulated via email).
- u. OALC – Minutes & Meetings Training Course. – (Circulated via email).
- v. RSN – Unlocking Rural Potential Survey. – (Circulated via email).
- w. Mrs Gillespie – SODC Report for Parish Councils. – (Circulated via email).
- x. SODC – Henley swimmers to benefit from changing area refurbishment. – (Circulated via email).

- y. AON Insurance – AON decided to cease involvement in the Local Councils market, therefore will not be offering renewal terms at the next renewal date. Arrangements made for renewal invitations from BHIB Ltd Insurance Broker.*
- z. RSN – Rural Intelligence from behind the headlines 18.8.17. – (Circulated via email).
- aa. Open Spaces Society. – Latest News. – (Circulated via email).
- bb. RSN - Rural Vulnerability Service - Rural Transport August 2017. – (Circulated via email).
- cc. RSN – Weekly Email News Digest 14.8.17. – (Circulated via email).
- dd. RSN – Rural Conference 2017. – (Circulated via email).
- ee. RSN – Weekly Email News Digest 21.8.17. – (Circulated via email).
- ff. CPRE – CDC Consultation on Proposed Submission Plan. – Deadline extended to 10.9.17. – (Circulated via email).
- gg. VWHDC – Policing in the Thames Valley. – August Newsletter. – (Circulated via email).
- hh. Cuddesdon & Denton Parish Council. – Oxford-Cambridge Expressway Meeting 4.9.17. – (Circulated via email).
- ii. OALC – August Update for Member Councils. – (Circulated via email).
- jj. Be Free Young Carers. – Donation Request. – (Circulated via email). – **Councillors agreed no donation on this occasion.**
- kk. CPRE – Oxford Local Plan – CPRE Consultation Response. – (Circulated via email).
- ll. RSN – Spotlight on Rural Health. – (Circulated via email).
- mm. Ms Crane – Email regarding traffic calming on Cuddesdon Road. – (Circulated via email). – **Noted.**
- nn. Jamie Farrell – Email regarding Football Pitch. – (Circulated via email). – **Mr Horsley confirmed that the grass on the recreation ground has recently been cut. Mr Harris stated that the football goal frames are in place but the nets need to be replaced. Horspath Parish Council has never offered a football pitch as Horspath Football Club plays at Oxford Marathons. It was agreed that the Clerk will write to Jamie Farrell to find out his expectations and costs involved and ask him to apply to HSPT for a grant to cover the cost of the project.**
- oo. RSN – Rural Intelligence from behind the headlines 4.8.17. – (Circulated via email).
- pp. SENDIASS Oxfordshire – Information Posters.#
- qq. RSN – Weekly Email News Digest 31.8.17. – (Circulated via email).
- rr. RSN - Rural Vulnerability Service – Rural Broadband. - August 2017. – (Circulated via email).
- ss. SODC – Consultation on the Revised Draft Section 106 Planning Obligations, Supplementary Planning Document (SPD) and Community Infrastructure Levy (CIL) Regulation 123 List. – (Circulated via email).
- tt. Wheatley Parish Council. – Noise complaint from resident. – (Circulated via email).
- uu. SODC – Erection of 1 new residential dwelling to be numbered 7A Gidley Way, Horspath. – (Circulated via email).
- vv. OPFA – Invitation to AGM 20.9.17. – (Circulated via email).
- ww. SODC. – Food waste tour spaces 6.9.17. – (Circulated via email).
- xx. Dr. K. Johnson – Temporary Road Closure – Spring Lane, Horspath from 11th September 2017 for 19 days. – (Circulated via email).
- yy. SODC – Registration of an existing business address: Set in Brick & Stone, 84C Gidley Way, Horspath. – (Circulated via email).
- zz. Mossop Monumental Masons Ltd – Request for headstone. – (Circulated via email). – **Councillors approved both the type of stone and the inscription. The Clerk will notify Mossops.**
** original held by the Clerk, copy available on request.*
displayed on Village Hall & village noticeboards.

153/17 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2490	SODC	Emptying Dog Bins	14.65	87.91
2491	Mrs Hayley Kogel	Salary 24/7/17 – 24/8/17		402.77
2492	Mrs Hayley Kogel	Home Office August 2017 Postage		30.00 18.44
2493	Playsafety Ltd	Annual Inspection of Play Area	18.20	109.20
2494	Horspath PCC	Advertising of Newsletter		60.00
2495	Oxford City Council	Installation of Traffic Calming at Cuddesdon Road.	1931.36	11,588.18
2496	Oxford City Council	Resurfacing of Village Green area outside Village Shop	530.00	3,180.00
		TOTAL		

154/17 RECEIPTS.

Date	Received from	Details	Total £
24.7.17	Abingdon Stone & Marble	Monument Fee	125.00
		TOTAL	£125.00

155/17 AOB

- a. Mr Ayres stated that he did not carry out the traffic calming project at Cuddesdon Road alone, Mr Harris gave a lot of help and advice throughout the project. Mr Ayres passed thanks to Mr Harris. Mr Peter Dobson asked Mr Ewart if he is able to help with the Oxford Road project, Mr Ewart stated that he is unable to do so as he is due to start work on his own house.
- b. Mr Harris reported that he has written to all Parish Councillors with a question relating to the Neighbourhood Development Plan for Horspath. Horspath is a Green Belt village and one characteristic “openness” is being able to see into the village from the Green Belt and seeing the Green Belt looking outwards from inside the Village. There has never been a defined line or envelope drawn to show where the edge of the built village is. Cuddesdon Road and Gidley Way have houses on only one side of the road, so, do we draw a boundary around the existing buildings on just the one side of these roads which is developed, or should we include both sides of such roads, whether built up or still open? Councillors need to give this some thought and consider keeping it flexible. If anyone has any ideas, please contact Mr Harris.
- c. Mr Horsley stated that he might be away for the next three Parish Council meetings and if so, he will hand over the position as Vice Chairman to Mr Harris until he returns.

Public:

- d. Mrs Oakley asked why there is no information available in the local press with regards to the Oxford-Cambridge Expressway? Mr Harris stated that the National Infrastructure Commission has made it very difficult to see exactly where the routes are going and the map which has been produced by CPRE is their best guess on where the routes will be. All villages who attended the meeting will be opposing it. Mr Harris stated that this is such a major decision for Oxford which has not been discussed publically and even our own County Councillor has not been told about it. Mr Harris suggested that a letter is circulated to all residents to ask them to write about their own concerns in their own words and send them on to the NIC. Mr Horsley stated that until there is a proposal and a definitive map available, we do not need to do anything further.
Mrs Oakley stated that if there are weeds/nettles in the ditch by the football area, then people should clear them themselves.

- e. Mrs Riley stated that there was a wedding in the Village Hall a few weeks ago and the disco kept cutting out as the electrics are not strong enough to meet the high demand. Mr Hamlet has advised that the electrics need to be updated and this should be done, however, this could not be paid for by HVHMC. Mr Peter Dobson stated that we need a survey to be carried out on the electrics, along with some recommendations. Mrs Riley also reported that the urinals in the gents' toilets overflow, the hand dryers need replacing and chairs keep on breaking. The area outside the Village Hall by the bins is all overgrown and the paving slabs in the play area are all covered in weeds. Mr Peter Dobson asked Mrs Riley to provide him with a list of works that need to be carried out.
- f. Mrs Riley asked on behalf of a neighbour, if there is anything that the Parish Council can do about the frontage of a property next door to them which is like a bomb site. Mr Horsley suggested that the neighbour contacts SODC's Environmental Health Department for advice. Mrs Palmer stated that it has been reported to the Planning Enforcement Department.
- g. Mr Clarke asked if the Parish Council has a copy of the lease for the Cycle Speedway land as they need a copy to apply for a grant. Mr Horsley stated that there is no lease in place, as you are not allowed to grant leases on public land and if the Charity Commission were to become involved it would cost thousands of pounds. Mr Horsley stated that when HVSA was set up they tried to get all organisations involved. The Football Club moved on and Cycle Speedway refused to attend some meetings. Mr Peter Dobson stated that the Parish Council will help and support Cycle Speedway as much as possible but a lease is not possible. Mr Harris stated that he is very impressed with the high quality of the volunteer work carried out by the Cycle Speedway Club members on their facilities.
- h. Mr Clarke reported that the roof line in the plans for his planning application at 2 The Green has been lowered by 700mm which is as much as possible. Mr Clarke is unable to apply for an easement until the planning application has been approved. Mr Horsley stated that the Parish Council has no obligation to grant an easement on a new building.
- i. A resident stated that when the City Council Athletics Track was completed, they agreed to bring in a 30mph speed limit from the athletics track up to the garage.

156/17 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 19th September 2017 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 3rd October 2017.