

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 7th August 2018
At 8pm in HORSPATH VILLAGE HALL.

Present: Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mrs B Oakley, Mrs H Palmer, Mrs H Kogel (Clerk), Mrs E Gillespie (District Councillor), Dr K Johnson (County Councillor).

Apologies Mr D Horsley.

Absent: Mr K Brooks.

Public: 5

131/18 APOLOGIES FOR ABSENCE – Apologies were made on behalf of Mr Horsley. Mr Brooks was absent.

132/18 DECLARATION OF INTEREST – None.

133/18 EMERGENCY BUSINESS.

Mr Harris reported that he is waiting for a cost from John Bark to repair a fault on one of the Parish Council's hedge trimmers.

Mr Peter Dobson reported that he has received an email sent to Mrs Palmer from the Oxford Mail wanting to speak with a member of the War Memorial Committee. Mr Peter Dobson will email the reporter stating that Horspath Parish Council is committed to providing a war memorial and is currently working with the contractor.

Mr Peter Dobson stated that he is looking for a Councillor to volunteer to liaise with other village organisations to look at what the village would like provided, ie, activities that can be arranged to support the Centenary of the conflict of WW1, that the Parish Council can support contribute to. Mrs Oakley volunteered for this role and will report back to the Parish Council at the September meeting.

Mr Harris stated that as part of the nation's commemoration of the Centenary of the Armistice of WW1, Oxfordshire County Council is offering one free tree and a commemorative plaque to all Town and Parish Councils.

134/18 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 3rd July 2018 were agreed as correct and signed by the Chairman.

The Minutes of the Planning Application Meeting held on 17th July 2018 were agreed as correct and signed by the Chairman.

135/18 MATTERS ARISING.

Oxford – Cambridge Expressway – Mr Harris stated that Horspath Parish Council is a member of the Expressway Action Group, along with 37 other Parish Councils located in the strip between Wheatley and Culham where there is a strong risk that Highways England will want to build the new Oxford-Cambridge Expressway. Mr Harris and Mrs Gillespie have attended consultations with Highways England and Jacobs, the contractors appointed to build the Expressway. Jacobs have made recommendations to the Government on where they think the Expressway should be built, but have never actually been asked to examine why it is being built. Where-ever the location of the expressway is built there will be a lot more traffic generated as on average 10,000 houses are planned every mile of the Expressway and there will be a lot of unhappy people if local facilities are overloaded. Mr Kit Malthouse, Minister of Housing, has written to all Local Councils asking effectively “where do you want to build your large housing developments”, and as SODC has deferred its Local Plan 2033, how can it be decided where housing developments will go? Where ever SODC says the new housing developments should go, there is a risk that the Minister for Housing will say,

that is also where the Expressway will go. If SODC say that they are now considering favourably the development proposals from Brasenose College, Magdalen College etc for building in the Green Belt, it could be a disaster for our area. A member of the EAG has looked at the Flightradar aircraft tracking website and there has been an aerial photographic survey carried out over Horspath. Mr Peter Rutt, volunteer Co-ordinator of EAG has stated that he would like to hold a committee meeting next week to discuss developments.

Horspath Parish Council has posted 40 notices around the village informing residents of its opposition to the proposed Expressway and giving the EAG website address for further information. Mr Harris suggested that the Parish Council should write to SODC Planning Service, our local MP, Mr John Howell, and Mr Kit Malthouse – Minister of Housing and to Mr Chris Grayling – Minister for Transport, stating our reasons why we do not want the Expressway or any major building development in the Green Belt near Horspath.

Mrs Gillespie stated that the proposals for building in the Green Belt now under consideration by SODC are very worrying. SODC has put out a public statement supporting the northern route corridor for the Expressway, however, Mrs Gillespie is concerned that some in SODC may prefer it to be the southern route which would affect Horspath more significantly. Mrs Gillespie supported the suggestion from Mr Harris to write letters stating the reasons why we do not want the Expressway near Horspath, and also to include sending the letters to Mr Mark Stone and the Chief Executive of SODC. Mr Harris also suggested that a Parish Council Newsletter should be sent out to residents in the village explaining all of the facts as soon as we have checked them. Mr Harris agreed to draft the letters to be sent. Mr Peter Dobson thanked Mr Harris for the update.

136/18 PLANNING APPLICATIONS.

- P18/S2311/ 40 Spring Lane, Horspath (Householder)**
HH Glazed link to connect main dwelling house to garden annex. – **Councillors voted unanimously in favour of supporting this application.**
- P18/S2388/ 2 The Green, Horspath (Full Application)**
FUL Erection of a new 2-bedroom house on land presently within the curtilage of No 2 The Green, Horspath. – **Councillors agreed that a site visit is required before any decision is taken. The site meeting will be held on Tuesday 14th August 2018 at 7pm.**
- P18/S1730/ 30 Gidley Way, Horspath (Full Application)**
FUL Construction of 2 bedroom dwelling with basement to the rear of 30 Gidley Way.
This planning application has been withdrawn by the applicant

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P18/S1374/ 14 Manor Drive, Horspath (Householder)**
HH Side extension plus new roof structure to allow conversion of loft space. As amended by plan ref PA 04 Rev A replacing first floor window with high level window. – **Granted.**
- P18/S1883/ 74 Gidley Way, Horspath (Householder)**
HH Single storey side extension replacement and reconfigured first floor with partial raised roof. – **Granted.**
- P18/S1404/ 10 Butts Road, Horspath (Householder)**
HH Variation of condition 2 on application P17/S0161/HH “Proposed 2 storey rear extension, raising roof ridge height to facilitate loft conversion and construction of front and rear facing dormer windows” (as amended by drawing no. PD02 Rev F to show second floor dormer with a Juliet style balcony with no external platform). – **Granted.**
- **A Councillor asked if SODC takes into consideration comments/recommendations from the Parish Council when considering planning permission, as Horspath Parish**

Council recommended refusal on this application. Mrs Gillespie stated that SODC does take into consideration comments/recommendations received from Parish Councils, however, if there is not sufficient planning objections, they will over-rule them. Mrs Gillespie will find out more information on this planning application.

Mr James Dobson asked if Councillors should consider looking at planning application training. Mrs Gillespie stated that SODC does offer training and will find out more information and report back at the next meeting.

137/18 CLERK'S UPDATE.

Pick-me-up Bus Service – Mrs Palmer has contacted Oxford Bus Company, who have replied stating that they are collating data on the best places to expand and Horspath has popped up various times. While they are still in the testing phase, there are no current plans for expansion to cover Horspath.

HSPT Accounts – Mr Barnes has requested that the accounts for HSPT are re-signed and returned to him. Mrs Palmer and Mr Peter Dobson re-signed the accounts.

Rospa Play Safety Report – A copy of the Play Area safety report has been circulated to all Councillors. - **It was agreed that the Clerk will send the Rospa report to Oxford City Council Direct Services and request a quotation to carry out the repairs required and make the Play Area safe. Mrs Oakley stated that she has recently visited a new local play area which was paid for completely with grants obtained from SODC and Wren. Mrs Oakley also reported that there is a particular plant growing in the Play Area that should be removed. Councillors agreed that when the quote for the repair of the equipment in the play area is received, it will be considered along with a cost to fully replace the equipment.**

Sheepwash Fencing – Mr Pajak has provided a quote for the installation of the replacement bollards on the Village Green. – **Councillors agreed that the Clerk contact Mr Prior to also quote for replacing the bollards.**

138/18 EXTERNAL AUDIT REPORT 2017/18.

The Clerk stated that the report has not yet been received, so this item will be deferred until the next meeting.

139/18 GDPR (General Data Protection Regulations) – Update from Mr James Dobson.

Mr James Dobson stated that there is no further update and that he is still waiting for further information.

140/18 VILLAGE HALL – Water Leak.

Mrs Julian has circulated information on works required to the plumbing and a quote to repair the water leak in the Village Hall. Mr Harris suggested that the Clerk contact the Parish Council's insurance company to see if this would be covered under our policy. Mrs Riley stated that the leak has now been fixed. Mr Burgess stated that Thames Water will repair most water leaks free of charge. Mr Burgess will look into the further works that are required.

141/18 CHEQUERS INN CAR PARK – Update.

Mr Peter Dobson stated that discussions will take place in a private session at the end of the meeting.

142/18 DISTRICT & COUNTY COUNCILLOR REPORTS.

Mrs Gillespie (District Councillor) – Mrs Gillespie stated that she will continue to fight against the Oxford-Cambridge Expressway route corridor coming near Horspath. Mrs Gillespie stated that she is very upset with regards to SODC deferring the Local Plan 2033 and she does not agree with it.

Mrs Gillespie stated that she is on the design group for the new SODC Council building in Crowmarsh, but at the moment there has been no progress.

Dr Johnson (County Councillor) – Dr Johnson reported that the Gilligan report for Cyclists has now been published, with recommendations for OCC. Mr Ian Hudspeth has responded to the report and we hope to see improvements for cyclists. Dr Johnson has received a copy of an email from a Horspath resident that was sent to Mr Ian Hudspeth, OCC, Mr Hudspeth has now commissioned a report. Dr Johnson will keep the Parish Council updated. Mr Peter Dobson stated that the chicane at Cuddesdon Road was cleared of all debris, but with the grass still growing, it is nearly covered again.

Mr Peter Dobson commented on the report of tyre puncturing grit that is on the cycle path, and stated that there are more and more people cycling on the road, so there is clearly a problem with maintaining the cycle track. Mr Harris stated that one hazard is that it is shared cycle track and footpath, and now that the hedges have overgrown on to the path, the width has been reduced. Mr Harris also stated that when the Blackthorn hedge is cut back, the thorns are left on the track.

Mr Peter Dobson stated that the letter sent to Mr Hudspeth has identified that it is going onto a fast moving road, so it will be interesting to see the report. Dr Johnson stated that it would be helpful if the Parish Council would write to OCC and support the letter sent by a resident in the village.

Dr Johnson stated that she had originally requested that the recent bus meeting be held in June, but it was not arranged until July, when she was away. Dr Johnson stated that she understood that the section 106 agreement fund of £56,000.00 available would be released for use in villages. Mrs Oakley, who attended the bus meeting with Mr Harris and Mrs Palmer at OCC, stated that after a two hour meeting, Mr Cox, Team Leader for Infrastructure, stated that he also needed to liaise with Wheatley Parish Council. Mr Harris stated that the “Pick-me-up” bus service was mentioned at the meeting, but both representatives from OCC stated that there has never been a service like the “Pick-me-up” service that has made a profit. Mr Harris stated that both the Village Hall and the Hub users would like to see this service in the village.

Dr Johnson stated that Mr Gowers, from Oxfordshire Community Transport Scheme would like to see a service between Wheatley and Horspath run as a non-profit making service. Dr Johnson stated that a volunteer in the village has offered to help with the service. Mr Peter Ewart stated that HSPT could also contribute to the service. Dr Johnson agreed to set up another meeting with representatives from Wheatley to hold further discussions.

143/18 CORRESPONDENCE.

- a. OALC – Draft AGM Minutes & GDPR Presentation and Training Date. – (Circulated via email).
- b. RSN. Rural Bulletin 10 July 2018. – (Circulated via email).
- c. OPFA – AGM 11th July 2018 - postponed. – (Circulated via email).
- d. SODC – Fire damaged Council headquarters to be demolished. – (Circulated via email).
- e. SODC – Oxfordshire Fire & Rescue Service – Be Water Aware. – (Circulated via email).
- f. TW Rambler Walks – July 2018. – (Circulated via email).
- g. OALC – June 2018 Update. – (Circulated via email).
- h. Healthwatch Oxfordshire – Briefing June 2018. – (circulated via email).
- i. SODC – New Community Lottery raises nearly £5,000.00 so far. – (Circulated via email).
- j. RSN. Rural Bulletin 3rd July 2018. – (Circulated via email).
- k. SODC – Land sale to boost Henley’s local economy. – (Circulated via email).
- l. NALC – Newsletter. – (Circulated via email).
- m. SODC – Warning after syringes found in recycling. – (circulated via email).
- n. RSN - Rural Funding Digest July 2018. – (Circulated via email).
- o. RSN – The Rural Bulletin July 2018. – (Circulated via email).
- p. CPRE – News July/August 2018. – (Circulated via email).

- q. RSN – RSN Latest Work. – (Circulated via email).
- r. SODC – Local Development Scheme. – (Circulated via email).
- s. OPFA – Summer 2018 Newsletter. – (Circulated via email).
- t. SODC – Council calls on MPs to back its preferred Oxford to Cambridge Expressway route. – (Circulated via email).
- u. RSN. Rural Opportunities Bulletin July 2018. – (Circulated via email).
- v. OCC – Highway Depot Open Days. – (Circulated via email).
- w. SODC – Housing Developer Appeal Rejected. – (Circulated via email).
- x. TVP – Thames Valley Police Open Day. – (Circulated via email).
- y. NALC – Newsletter July 2018. – (Circulated via email).
- z. Ms Anna Radcliffe – Email regarding the Pick me up bus service. – (Circulated via email). – **The Clerk will update Ms Radcliffe.**
- aa. Chelgate Local – Update on latest proposals for Northfield Site in South Oxfordshire. - **Passed to Mr Harris.**
- bb. Wheatley Park School. – Summer July 2018 Newsletter.*
- cc. Wheatley Park School. – Donation request for Annual Prize Giving. – **Councillors agreed a donation of £150.00.**
- dd. SODC – Tree Preservation Order in place on a tree at 32 Gidley Way, Horspath. – **Noted.**
- ee. NALC – Spring Conference 2019. – (Circulated via email).
- ff. OALC – July 2018 Update. – (Circulated via email).
- gg. Volunteer Link-Up. – Good Neighbour Schemes. – (Circulated via email).
- hh. OALC – Clerks vacancy and assistance with Travellers sites. – (Circulated via email).
- ii. Mr Nick King – Copy of email to Ian Hudspeth, OCC regarding the Gilligan Report for cyclists. – (Circulated via email). – **Noted.**
- jj. Mr David Wright – Email resignation from the War Memorial Committee. – (Circulated via email). – **Noted.**
- kk. OCC – Trees of Remembrance Project. – (Circulated via email).
- ll. RSN – The Rural Bulletin 31st July 2018. – (Circulated via email).
- mm. OCC – Winter Salt. – (Circulated via email). – **Councillors agreed that two pallets of salt will be ordered and stored in the Pumping Station to be used in the winter to re-fill the salt bins.**
- nn. NALC – Newsletter. – (Circulated via email).
- oo. RSN – Rural Funding Digest August 2018. – (Circulated via email).
- pp. Wheatley Parish Council – August/September 2018 Newsletter. – (Circulated via email).
- qq. Dr K Johnson – Trees of Remembrance. – (Circulated via email). – **Councillors agreed to accept the free tree but will suggest their own wording for the plaque.**
- rr. The Cooperative Funeral Care – Memorial Request. – **It was agreed that a sample of the stone is required before a decision can be made. The Clerk will contact the Cooperative Funeral Care and the request will be considered at the planning meeting on Tuesday 14th August 2018.**
** original held by the Clerk, copy available on request.*
displayed on Village Hall & village noticeboards.

144/18 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2580	Horspath Cricket Club	Grass Cutting Fee March – September 2018		2184.00
2581	Playsafety Ltd	Annual Play Area Inspection	17.50	105.00

2582	Parchments Print	Ox-Cam Expressway Notices	10.00	60.00
2583	ARB UK	Felling of 2 decayed trees in the HPC Wildlife Conservation Area		350.00
2584	SODC	Emptying Dog Hygiene Bins	15.28	91.67
2585	Mr P Aries	Bus Shelter & Play Area Maintenance June/July 2018		120.00
2586	Mr R Gray	Grass Cutting Burial Ground		172.00
		Grass Cutting Play Area		48.00
		Emptying Bins		65.00
		General Strimming		88.00
		Petrol/Diesel/Parts		177.50
2587	Mrs Hayley Kogel	Salary 24/6/18 – 24/7/18		404.57
2588	Mrs Hayley Kogel	Home Office July 2018		30.00
		Postage & Stationery		57.53
		TOTAL	42.78	£3,953.27

HORSPATH RECREATION CHARITY - PAYMENTS

Chq	To Whom Paid	Details	Vat	Total £
100055	Mr R Gray	Grass Cutting Village Green April 2018 – June 2018		665.00
		TOTAL		£665.00

145/17 RECEIPTS.

Date	Received from	Details	Total £
4.6.18	Barclays Bank	Interest Bus Premium Account 5.3.18 – 3.6.18	12.09
20.6.18	HMRC	VAT Repayment	4,339.09
		TOTAL	£4,351.18

146/18 AOB

- a. Mrs Oakley reported that along with nine teams of volunteers, she carried out a litter picking day in the village on 22nd July 2018. Mrs Oakley did the litter picking along Cuddesdon Road and on the same day it was reported in the Oxford Mail that there had been 263 cars caught speeding by the speed camera since 2007. Mrs Oakley stated that the play area was particularly bad with all litter bins full. Mr Pete Aries agreed to empty the bins including the bin at the top of the play area on a regular basis. On behalf of the Parish Council, Mr Peter Dobson thanked Mrs Oakley for organising, Michelle Thompson, Michelle, Connor & Kieran Legg, Katherine Francis & Charlie Lewis, Natalie & Martha Oakley, Julie Riley, Mary, Sophia & Pav, Mr & Mrs Stacey and Michael & Evan Timms for volunteering.
- b. Mrs Palmer reported that she has changed the 001 Taxis Minibus service to a Thursday, which has proved very popular. Mrs Palmer asked, if there are too many people requiring the Minibus, is she able to order an additional ordinary taxi to transport the additional people? Mr Peter Dobson stated that this would need to be discussed at the next meeting as an agenda item as it is a financial expenditure which cannot be authorised under AOB. Mr Burgess stated that if a second taxi is ordered the admin will increase. Mr James Dobson stated that rather than order a second taxi for a Thursday, it may be worth considering providing the additional service, but on a different day. Mr Ewart suggested that a subscription of £2.00 per person could be charged.

- c. Mr Ewart stated that he thought that the work carried out on the Pump Station was abandoned as there was uncertainty over who owned it. Mr Peter Dobson stated that it is very clearly owned by the Parish Council. Mr Ewart stated that the Parish Council needs to decide what to do with it, and also the gate needs to be re-cladded.

Mr Ewart stated that he was disappointed that there has been no mention of the Gilligan Report on Cycling Facilities. Mr Ewart stated that he agrees with the report, and the condition of the chicane on Cuddesdon Road is appalling.

Mr Ewart stated that Thames Water has no plans to connect new houses to the mains water, and suggested that a letter be sent to Mr Steve Robertson.

Public:

- d. Mr Clarke stated that there are a lot of branches over hanging the cycle track that need to be cut back, particularly by the Pumping Station. Mr Peter Dobson stated that Unipart arranges for their section to be cut, but Mr Dobson will ask Mr Dennis Walker if he can arrange for them to be cut back. Mr Clarke asked if both sides could be cut back as you can't see the Horspath sign as you enter the village.

Mr Clarke stated that OCC Highways covered the 30mph sign with a white bag, and asked that this be removed. Mr Peter Dobson will look at this.

- e. Mrs Riley stated that Mrs Julian said that she would look at installing water meters in the Village Hall after it has been discussed by the Parish Council. Mr Peter Dobson stated that Mrs Julian will need to forward all of the information with regards to the installation of water meters, along with a quotation to the Clerk who will then put it on the agenda for discussion. Mrs Oakley stated that water meters will be a good idea to show who is using the water. Mrs Riley stated that HVHMC pays all utility bills for the site, but the costs involved are probably not from the Village Hall, so this needs to be addressed.

Mrs Riley stated that the Play Area is a mess and needs to be modernised. Mrs Riley asked Mr Johnson to give a quote to tidy the Area but he has not come back as yet. Mrs Riley asked if Mr Johnson has sent his insurance information to the Clerk. The Clerk stated that she hasn't received anything to date. Mr Peter Dobson stated that HVHMC needs to hold a meeting, but this never appears to happen.

Mrs Riley commented that she hopes that the war memorial will be in place by November 2018 and asked why it has taken so long to complete. Mr Peter Dobson stated that the Parish Council is committed to providing a war memorial and it does take time to go through the whole process. Mr Dobson stated that the memorial has been ordered and is with the stone mason and hopes to have more information by the end of the month. Mr Clarke stated that the Parish Council should have made the war memorial a priority and if it is not in place by November 2018 the Parish Council will look stupid. Mr Peter Dobson stated that there is a lot of work involved with this project and processes that have to be followed which take up a lot of time. The Planning Application was not approved by SODC until the end of May 2018. Mr Peter Dobson stated that there is no indication at the moment that it will not be in place by November, but if it is not completed on time a further conversation will be held, and residents will know that the Parish Council has made every effort to provide a war memorial in time for Armistice Day. Mr James Dobson stated that the war memorial has to be part of the village so the sub-committee needed to think about it carefully. The war memorial has been ordered from a respected stone mason, recommended by the British Legion, so there is no reason to suggest that it will not be in place by November 2018. Mr James Dobson stated that people need to focus on what we do with the war memorial when it is installed. Mrs Gillespie confirmed that Horspath Parish Council were very proactive in chasing SODC with regards to the Planning Application.

Mr James Dobson stated that there is a finite capacity for the Parish Councillors to be able to carry out projects and suggested that people in the village come forward with proposals for their own different projects that the Parish Council would look at supporting. All of the projects that are on-going and with the amount of work involved with each one, the Parish Council needs more people in the village to come forward and volunteer.

Mrs Riley stated that some things that are discussed get forgotten for a few months.

Mrs Gillespie stated that she goes to 4 or 5 different Parish Council meetings, all of which are volunteer members who put in so much time on projects, so things do take time. Mrs Gillespie stated that Horspath Parish Council is a very pro-active Council.

147/18 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 14th August 2018 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 4th September 2018.