

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 1st August 2017
At 8pm in HORSPATH VILLAGE HALL.

Present: Mr T Ayres, Mr K Brooks, Mr P Dobson (Chairman), Mr J Dobson, Mr M Harris, Mr D Horsley, Mrs H Palmer, Mrs H Kogel (Clerk).

Apologies Mr P Ewart, Dr. K Johnson (County Councillor).

Absent: Mrs E Gillespie (District Councillor).

Public: 14

125/17 APOLOGIES FOR ABSENCE – Apologies were made on behalf of Mr Ewart and Dr. Johnson. Mrs Gillespie was absent from the meeting and sent her apologies later.

126/17 DECLARATION OF INTEREST – No declarations were made.

127/17 EMERGENCY BUSINESS

Mr Harris reported that a tree had recently fallen down in the Conservation Area blocking the pathway. Mr Prior carried out the emergency works.

128/17 MINUTES FOR APPROVAL.

Minutes of the Parish Council Meeting held on 4th July were agreed as correct and signed by the Chairman.

129/17 MATTERS ARISING.

123/17 AOB (a) – Mrs Palmer reported that the gullies at Gidley Way, opposite Sandy Lane are still blocked. The Clerk confirmed that this has been reported to OCC Highways Dept.

130/17 PLANNING APPLICATIONS.

P17/S1161/ HH **149 Cuddesdon Road, Horspath (Householder)**
Demolition of existing brick built conservatory, single storey rear extension, linked garage and side porch, subsequent erection of two storey side extensions to provide additional living accommodation. (As amended by drawings received 6th July 2017 omitting the rear extension). - **Councillors agreed that there are no strong views on this application and accepts that SODC will determine it as it considers appropriate.**

P17/S2114/ O **Land adjacent to 69 Gidley Way, Horspath (Outline)**
Erection of two detached dwellings with vehicular access from Gidley Way (As corrected by planning application forms received clarifying the matters for which approval is being sought accompanying email from agent received 19th July 2017). - - **Councillors agreed that there are no strong views on this application and accepts that SODC will determine it as it considers appropriate.**

PLANNING PERMISSIONS/REFUSALS/APPEALS.

P17/S2018/ LB **46 Butts Road, Horspath (Listed Building Consent)**
Additional works to listed building: replacing section of unstable gable wall, removal of brick chimney, insertion of two conservation grade roof windows. – **Granted.**

P17/S1217/ **Land adjacent to units 1-4 Gidley Way, Horspath (Full Application)**

- FUL** New dwelling (As amended by Revised Ownership Certificate B received 30th May 2017 and location and block plans accompanying email from agent received 30th May 2017). - **Granted.**
- P17/S0675/** **136 Gidley Way, Horspath**
- HH** First floor extension, small two storey rear extension and small side infill extension. – **This application has been withdrawn by the applicant.**

131/17 CLERK'S UPDATE.

Manor Farm Road – The dropped kerb has now been installed.

New Dog Bin – Waiting for a reply from SODC.

Fallen Tree in the Conservation Area – Mr Harris confirmed that this work has now been carried out by Mr James Prior.

Gidley Way & Manor Drive – The Clerk has requested that the gullies be cleared at these two locations.

Weight Limit in Horspath – Mr Mark Francis, OCC Highways Dept. has confirmed that there is a 7.5T weight restriction that covers all of Horspath, it is an 'environmental' order that also encompasses Wheatley and Garsington. The weight restriction itself has an 'except for access' clause that allows heavy goods vehicles with a legitimate reason (making deliveries etc) to be within the restricted area. It was agreed that the Clerk will contact Mr Francis to request weight limit signs at the entrance to Horspath.

132/17 EXTERNAL AUDIT REPORT.

The Clerk confirmed that the external audit report has now yet been received. This item will be deferred to the next meeting.

133/17 DISTRICT & COUNTY COUNILLOR REPORTS.

Dr. Kirsten Johnson (County Councillor) – Dr. Johnson sent the following report to the Clerk:-

I met with Nick King, local resident, and Mr Keith Stenning, County Highways Officer, regarding improving cyclists safety at Cuddesdon Road easternmost chicane, and other side of village as well. Signs have been agreed, and a new bollard, but this needs the approval of the Parish Council. A letter will be sent from the Highways Office requesting Parish Council approval for the works to be carried out at OCC's expense. – **Councillors agreed that they support the proposed works. The Clerk stated that a letter has not been received to date.**

Also, I am now in contact with the Rights of Way officer. Do let me know if you need anything doing on the bridge rights of way. I followed it up after the last Parish Council meeting and forwarded the details on to you for consideration. **Mr Harris confirmed that he has sent Dr. Johnson all information with regards to the bridge.**

Lastly, I commend Horspath Primary School for joining in the Walk Once a Week. This is an OCC funded scheme. I received the following email comment from OCC:

Horspath Primary School is amongst one of the first schools to express an interest in being part of the Walk Once a Week (WOW) scheme run by Living Streets and funded through Oxfordshire County Council Public Health. The WOW challenge, run by charity Living Streets, encourages children to log their daily journeys to school and develop a healthy habit for a lifetime. Those walking to school at least once a week for a month earn a special badge, with 11 to collect throughout the year. All schools taking part will receive a resource pack including 11 badges for each pupil, a 'travel tracker' whiteboard for children to record their journeys, guides for teachers and content for school newsletters. Council funding will enable the first 20 Oxfordshire schools to sign up for free for a year.

Mrs Elizabeth Gillespie (District Councillor) – No report available.

134/17 TRAFFIC CALMING UPDATE – Update.

Mr Ayres reported that the traffic calming scheme is all installed and is running smoothly. Mr Harris and Mr Peter Dobson passed thanks to Mr Ayres for all of his hard work in bringing this village project to completion.

With regards to the letter received from Mr Goodliffe and Ms Carter, Mr Ayres stated that the speed cushions have been installed to the correct specification advised by OCC. They have been installed at the maximum height permitted as well as the gaps between the cushions, which have to be bus and tractor friendly. Mr Anthony Kirkwood, OCC Officer has confirmed that the speed cushions installed are the same specification as those installed at Garsington and Wheatley and they are a deterrent only, and will not stop people who intentionally speed. Mr Kirkwood has carried out a site visit now that the installation is completed and is happy with the scheme. Mr Mark Frances, of OCC, has stated that over time with wear and tear, the outside of the cushions will lower (referred to as “cupping”) so in time, they will be even more effective.

With regards to clearing the area around the chicane on Cuddesdon Road for cyclists, Dr. Johnson is dealing with this and will arrange for the area to be cleared.

135/17 HORSPATH VILLAGE HALL – Update.

Mr Peter Dobson reported that the fire safety works have now been completed. Mr Peter Dobson commented that he is disappointed with the quality of the installation of the cabling, and does not consider it to be a tidy installation and that he would have expected trunking to be installed to cover the cables. Mrs Julian has passed the invoices to the Clerk for payment. Councillors agreed that the Clerk contact Mrs Julian to request that the donation towards this project of £4,500.00 from HSPT be returned to the Clerk, who will then pay the outstanding invoices. Mr Peter Dobson also asked that the Clerk query the cost of £430.00 for electrical costs as this should have been included in the overall cost. Mr Harris requested a copy of the asbestos report from the Clerk.

136/17 BRIDGE THA21 OVER CUDDESDON ROAD. – Update from Mr Harris.

Mr Harris confirmed that he has completed the necessary nomination forms to request that the bridge is listed as an Asset of Community Value and submitted these to SODC, and also for the Chequers Pub and Horspath Village Stores. SODC has eight weeks to decide if they will register these locations as Assets of Community Value. SODC has informed the department of the Highways Agency, acting on behalf of the DoT, called Heritage Railways Estate (HRE), now based in York that this has been done, but as they are moving offices this week there may be a delay in receiving a reply. Mr Harris has also informed them that the bridge needs to be maintained properly as it is an efficient traffic calming device and is part of the railway heritage of the village. If the bridge is for sale, and the Parish Council wants to purchase the bridge, an offer will need to be made to the owners, and the OCC will need to agree that the Parish Council is considered to be a responsible owner. Dr. Johnson has also agreed to assist with this when required. Mr Harris stated that an engineering survey of the bridge has been carried out this week for HRE by Balfour Beatty and he has requested that the clearing of all the vegetation be included in the surveyor’s report. Mr Peter Dobson thanked Mr Harris for all of his hard work on this project. Mr Ayres asked if volunteers would be able to clear all of the vegetation from the bridge. Mr Harris stated that this is not advisable wherever the removal of any vegetation might adversely affect the integrity of the structure. Mr Ayres asked what Balfour Beatty’s opinion is on the condition of the bridge. Mr Harris stated that he has always gained the impression from any surveyors that the bridge is structurally sound, but he personally feels that some maintenance work is required, as indicated in an engineering survey report produced for BRB Residuary Ltd in 2012 by Jacobs UK Ltd, which was copied to HPC for information by BRB as HPC was

then requesting the transfer of the ownership of the bridge to the Parish Council and it was important to assess the cost of any remedial repairs before this transfer could occur.

137/17 CORRESPONDENCE.

- a. Wheatley Library. – Article for Newsletter/Website. – (Circulated via email).
- b. SODC – New Waste & Recycling Trucks on their way. – (Circulated via email).
- c. RSN – Weekly Email News Digest 3.7.17. – (Circulated via email).
- d. CPRE – Green Belt Campaign – Press Release 0.7.17. – (Circulated via email).
- e. Maple Tree Charity, Wheatley. – Latest from Maple Tree. – (Circulated via email).
- f. RSN – Weekly Email News Digest 10.7.17. – (Circulated via email).
- g. CPRE Oxon Pro Campaign. – Save Culham Green Belt. – (Circulated via email).
- h. SODC – Didcot Garden Town Proposed Delivery Plan Consultation. – (Circulated via email).
- i. RSN – Rural Intelligence from behind the headlines 7.7.17. – (Circulated via email).
- j. SODC – Boost for Play Areas thanks to £423,000.00 Council Grants. – (Circulated via email).
- k. CPRE Oxon PRO Campaign. – Cherwell District Council stands Green Belt policy on its head in revised Local Plan’ warns CPRE. – (Circulated via email).
- m. RSN – Spotlight on Older People. – (Circulated via email).
- o. SODC – Parish Councillors Allowances. – (Circulated via email).
- p. SODC – Settlement Assessment. – (Passed to Mr Peter Dobson to complete).
- q. OALC – Training Programme. – (Circulated via email).
- r. RSN – Rural Intelligence from behind the headlines 14.7.17. – (Circulated via email).
- s. RSN - Rural Vulnerability Service - Rural Broadband - July 2017. – (Circulated via email).
- t. SODC – Councillor Grant Scheme. – (Circulated via email).
- u. OPFA – Energising Communities Funding. – (Circulated via email).
- v. RSN – Rural Intelligence from behind the headlines 21.7.17. – (Circulated via email).
- w. RSN – Rural Opportunities Bulletin. – (Circulated via email).
- x. SODC – Housing plans given the go ahead in Didcot. – (Circulated via email).
- y. SODC – Publication of Statement of Community Involvement. – (Circulated via email).
- z. RSN – Weekly Email News Digest 17.7.17. – (Circulated via email).
- aa. Oxford City Council. - Oxford Station Supplementary Planning Document (SPD). – (Circulated via email).
- bb. OALC – June Update. – (Circulated via email).
- cc. OPFA - Oxfordshire Playing Fields Association Newsletter Summer 2017. – (Circulated via email).
- dd. CPRE. – Tea, Cake & Campaigning. – (Circulated via email).
- ee. CPRE. - Rural community film grant scheme launched - CPRE Oxfordshire. – (Circulated via email).
- ff. CPRE. - Green Belt Campaign Group - Minutes of Meeting - 26 June 2017. – (Circulated via email).
- gg. RSN – Weekly Email News Digest 24.7.17. – (Circulated via email).
- hh. CPRE – Oxfordshire Commentary and Press Release. – (Circulated via email).
- ii. SODC – New £353,000.00 pool changing area open at Thame Leisure Centre. – (Circulated via email).
- jj. RSN – Rural Housing Spotlight. – (Circulated via email).
- kk. Abingdon Stone & Marble. – Permission for headstone. – **Councillors approved the request.**
- ll. John Howell MP. – Neighbourhood Planning. – **Noted.**
- mm. Clerks & Councils Direct. – July 2017 Newsletter.*
- nn. Mossop Monumental Masons Ltd – Request for monument. – (Circulated via email). – Sample of stone received. – **Councillors agreed that this request for Maple Red granite material cannot be approved**

as it is not acceptable for the Burial Ground and suggests that a lighter colour is chosen. The Clerk will also advise that a request for Carrara marble has recently been approved as it is in keeping with the Burial Ground.

- nn. CPRE – Cherwell Local Plan Partial Review – Commentary & Press Release. – (Circulated via email).
- oo. Mr Philip Goodliffe. – Email regarding Traffic Calming at Cuddesdon Road. – (Circulated via email).
- pp. Ms Niki Carter. – Email regarding Cuddesdon & Horspath Roads. – (Circulated via email).
- qq. Mrs Elizabeth Gillespie. – SODC General Report. – (Circulated via email).
- rr. SODC – Thousands of pounds available in grants to boost rural economy in Oxfordshire. – (Circulated via email).
- ss. SODC – South News July 2017. – (Circulated via email).
- tt. SODC – Even more funding available for projects in rural Oxfordshire. – (Circulated via email).
- uu. SODC – Approval for up to 950-home development in Abingdon north that will help to deliver A34 Lodge Hill interchange. – (Circulated via email).

** original held by the Clerk, copy available on request.*

displayed on Village Hall & village noticeboards.

138/17 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2483	AON UK Ltd	Commercial Vehicle Insurance		449.12
2484	Horspath Cricket Club	Annual Grass Cutting Fee		2184.00
2485	Mr P Aries	Bus Shelter & Play Area maintenance June/July 2017		120.00
DD	PWLB	Loan Repayment for Burial Ground		1916.33
2486	Mrs Hayley Kogel	Home Office July 2017		30.00
		Stationery		20.00
2487	Mrs Hayley Kogel	Salary 24/6/17 – 24/7/17		402.77
2488	Chris Lewis Fire & Security	2 nd Instalment for new Fire Alarm System	665.10	3990.60
2489	Chris Lewis Fire & Security	One year Maintenance Plan for Fire Alarm System	38.00	228.00
		TOTAL	703.10	£9,340.82

139/17 RECEIPTS.

Date	Received from	Details	Total £
24.7.17	Abingdon Stone & Marble	Monument Fee	125.00
		TOTAL	£125.00

140/17 AOB

- a. Mr Ayres commented that with regards to traffic calming, the Parish Council has a duty of care to the general public and the scheme that has been installed has been done in line with the specification provided by OCC. There isn't anything further that can be done.

Public:

- b. Mrs Oakley reported that there is a 7.5 tonne weight limit sign by Stagecoach but it is one of fifteen signs. Mrs Oakley stated that there is no point in having weight limits imposed if vehicles are not being weighed. There are not any signs at all located at the Garsington or Wheatley end of the village. The Clerk will contact OCC Highways to request that signs be installed.

- Mrs Oakley commented that Mr Ayres has done an incredibly great job with the traffic calming project.
- c. Mrs Riley stated that the £430.00 electrical cost for the fire safety project in the village hall was for Mr Simon Hamlet to carry out the works as this was cheaper than Chris Lewis Ltd carrying out the works. Mrs Riley stated that they had been informed that the cabling installed has to be done in red cabling, however in the village hall, white cabling has been used. Mrs Riley stated that the cabling did not need to go into the Cricket Club.
- Mrs Riley asked if there is an update on the building development observed at the top of Gidley Way. Mr Peter Dobson stated that no update is available at the moment.
- d. Mr Aries reported that 2 large Wickes bags of rubbish have been dumped at the top of Cuddesdon Road in the layby on the right hand side. The Clerk will report to OCC Highways.
- e. Mr Goodliffe stated that he wanted to endorse the approval of Mr Ayres' efforts to complete the traffic calming project on Cuddesdon Road. Mr Goodliffe stated that he was concerned that the speed cushions will not be as effective as other speed cushions installed in the village, and is interested to hear that they are the same height as the speed cushions in Gidley Way. Mr Goodliffe stated that he has seen cars driving along Cuddesdon Road and there is no question that the speed cushions are being effective, however, there are still some drivers determined to speed. Mr Goodliffe stated that larger vehicles can straddle the speed cushions so they will have a limited effect on this type of vehicle.
- Mr Goodliffe asked if the white fences at the end of Cuddesdon Road could be painted. Mr Peter Dobson stated that this is being arranged by OCC.
- f. Mr Kellsall asked if a certain property on the Green has an easement in place for vehicular access across the Green, as there is someone living in a caravan at that address. The Clerk will check the records held.

141/17 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 15th August 2017 (To be confirmed).
Horspath Parish Council Meeting – Tuesday 5th September 2017.