

HORSPATH PARISH COUNCIL
Minutes of the Annual Parish Council Meeting held on 5th June 2018
At 8pm in HORSPATH VILLAGE HALL.

Present: Mr K Brooks, Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mr D Horsley, Mrs B Oakley, Mrs H Palmer, Mrs H Kogel (Clerk).
Dr K Johnson (County Councillor), Mrs E Gillespie (District Councillor)

Apologies

Absent:

Public: 1

96/18 APOLOGIES FOR ABSENCE – There were no apologies to be made.

97/18 DECLARATION OF INTEREST – None.

98/18 EMERGENCY BUSINESS.

Mr Peter Dobson reported that he has recently authorised for Mr James Prior, ARB UK, to carry out emergency tree work in the HPC Wildlife Conservation Area at a cost of £250.00. Mr Harris stated that all logs from the trees are chipped and laid on the slopes.

99/18 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 15th May 2018 were agreed as correct and signed by the Chairman.

100/18 MATTERS ARISING, INCLUDING MATTERS ARISING FROM APM.

94/18 AOB (d) – Mr Horsley reported that he has taken photographs of the garden that is extending onto the Recreation Ground. Mr Horsley stated that there is a little hedge that is growing and needs to be cut down. Councillors agreed that Mr Rob Gray will be contacted to remove the hedge.

90/18 Village Hall High Level Barrier – Mr Harris stated that the cost of a new lock for the barrier will cost £27.00 along with the cost of a new set of keys. Mr Peter Dobson stated that we need to look at an engineering solution for the barrier before purchasing new locks. Mr Harris will contact Howard Engineering.

Trees outside of Horspath Primary School – Mr Peter Dobson stated that he has obtained a cost from ARB UK to remove the trees outside of the Primary School which are causing a problem with drainage and water flow. Mr Dobson confirmed that the Head of the Primary School would also like to see the trees removed. The cost to remove the trees and reduce the height of the Horse Chestnut tree by the gate, to stop the branches hitting the telephone lines is £550.00. Councillors voted in favour of the trees being removed.

67/18 Land Adjacent to 19 Oxford Road, Horspath – Mr Harris reported that he and Mr Peter Dobson have recently met with Mr Stephen Smith and two relatives to check the dimensions of the site on the ground and to explain the current planning situation with him and to explain that the only houses that would be permitted to be built on this land would be for affordable housing as an “exception site”. Mr Harris stated that when there is a new South Oxfordshire Local Plan adopted, there may be a different outlook, but for now we have to follow the existing Planning law. Mr Harris informed Mr Smith that the Parish Council would want to look at purchasing the land if they should decide to sell it. Mr Smith will now arrange a meeting with a Planning Consultant and seek professional advice.

94/18 AOB (b) – Mr Ewart stated that repeater signs have been installed between the main “30”mph signs at Boars Hill.

85/18 Clerk’s Update – Wooden Posts on the Village Green – Mr Harris reported that Mr Hamlet has obtained a cost to change the style of the bollards on the Village Green to a black reclaimed plastic material

with a reflector ring, which requires no maintenance and cannot be destroyed. The cost to purchase the bollards will be £1,800.00. Mr Harris will obtain a cost for fitting the bollards.

91/18 Correspondence (ee) – OCC – Consultation on Oxford Road, Horspath – Mr Harris drafted a reply to OCC which has been sent by the Clerk. A reply from OCC has been received stating that they have taken note of our comments and also passed it on to the Traffic Engineer. Mr Harris also asked in the response, that HPC are to be consulted if there is to be any change to the street lighting on Oxford Road.

101/18 PLANNING APPLICATIONS.

P18/S1030/ 3 Manor Drive, Horspath (Householder)
HH Single storey extension to front of property with covered walkway, dormer window to first floor, addition of bi-fold doors to rear elevation and internal alterations (as amended by drawing number R785.11B to replace existing door on rear elevation with new window). -
Councillors have no objections to this planning application providing that it does not alter the building line.

PLANNING PERMISSIONS/REFUSALS/APPEALS.

P18/S1024/ 13 College Way, Horspath (Householder)
HH Proposed two storey rear extension. – **Granted.**
P18/S0906/ 137 Cuddesdon Road, Horspath (Full Application)
LDP Erection of new garage/machinery store.
Certificate of Lawful Development granted.

102/18 CLERK'S UPDATE.

Signs, Bollards & White Gates – Cuddesdon Road – Mr Mark Francis, OCC, will ask his colleague to look at the gates, but he has stated that the gates will be low priority now against the maintenance of road signs and road markings.

Oxford City Athletics Club – Will attend the July 2018 HPC meeting to discuss their plans for the future.

Annual Insurance Policy – This has now been renewed. Mr Peter Dobson thanked Mr Harris for checking through the new policy. Mr Harris stated that the new policy is much the same as the last policy. Mr Harris suggested that in January 2019 that HPC seeks quotations from other insurance companies before the renewal in June 2019.

Internal Audit – The Clerk has arranged for the internal audit to be carried out.

HSPT – Annual insurance policy renewed as expires on 1st June 2018. The Clerk will forward the cheque payment to BHIB.

HSPT June Meeting – The next meeting of HSPT will be on Wednesday 27th June 2018 at 8pm. The Clerk will invite Mr Kelvin Barnes, Barnes 4 Business to attend to discuss the accounts. Mr Peter Dobson stated that there will be a Planning Meeting held on the same date at 7.45pm.

Email from Mr Gurden – Councillors agreed that the Clerk advise Mr Gurden to provide for approval from HPC an annual schedule, dates and length of time for signs to be erected on the Village Green.

Play Area Rospa Inspection – The inspection of the Play Areas will be carried out in July.

103/18 GDPR (General Data Protection Regulations) – Update from Mr James Dobson.

Mr James Dobson stated that he is currently looking for more guidance on what effect GDPR will have on the Parish Council.

104/18 CHEQUERS INN CAR PARK – Update.

Mr Burgess stated that no further information is available to date, but will keep Councillors informed. Mr Burgess also stated that the quarterly rent payment is due very soon. Mr James Dobson asked, if the rent payment is missed, does that breach the lease, as there must be an exit clause. Mr Burgess stated that the

copy of the Assignment of the lease that we have is signed by Punch Taverns, so the Clerk has requested a copy that is signed by S T Properties, from Blake Morgan Solicitors.

105/18 DISTRICT & COUNTY COUNCILLOR REPORTS.

Dr Johnson (County Councillor) - Dr Johnson stated that further to an email received from Mr Harris with regards to school buses, OCC's policy remains the same, that 16-19 year olds are not eligible for free statutory bus places. Mr Harris stated that his step son is in 6th form at school and has been told that he cannot use the school bus free of charge. There is a "spare places" scheme, at a cost of £600.00 p/a but only if there are spare places on the bus.

Dr Johnson reported that she has been to several bus meetings recently and she has asked the OCC Transport Representative responsible to confirm by the end of the month, the amount of money available through S106 which could be used towards restoring a bus service, which is expected to cost around £56,000.00. Mr Christopher Gower, South Oxfordshire Community Transport has also been in contact and wants to expand the Community Transport schemes. A possible route has been outlined from Wheatley to Cowley but this would require a subsidy of approximately £10,000.00. Mr Peter Dobson suggested that Mr Gower is invited to a Parish Council meeting to discuss the possibilities.

Mrs Oakley asked Dr Johnson why the re-painting of the white gates at Cuddesdon Road is classed as low priority and also why it has taken so long to inform us of that decision. Dr Johnson will take this matter up with OCC. Mr Peter Dobson asked if the cost of the re-painting could be covered by the grant available from Dr Johnson. Mr Horsley stated that when the gates were installed, the agreement with OCC was that the Parish Council paid for the gates and OCC would maintain them. If they are not maintained, they will need replacing.

Mr Peter Dobson reported that cyclists are not able to cycle through the side of the chicanes on Cuddesdon Road as they are completely overgrown. Dr Johnson stated that Mr Keith Stenning - OCC Highways, has previously agreed that it is safer for cyclists to be in the middle of the road when passing the chicane. A resident, Mr King also agreed that this was safer for cyclists. Mr Peter Dobson asked for this to be confirmed in writing. Mr James Dobson stated that if the policy has changed for cyclists going through the chicane and not around it, should the signage be changed? Dr Johnson will take this matter up with OCC. Mrs Oakley asked whether, if the Parish Council cleared the overgrowth from the side of the chicane, would they be responsible for any accidents. Dr Johnson confirmed that would be the case.

Dr Johnson reported that she is waiting for a report on ways for improving safety for cyclists from OCC Officer, Mr Gilligan.

Mrs Gillespie (District Councillor) – Mrs Gillespie stated that she will be attending a meeting on the Oxford-Cambridge Expressway at SODC tomorrow.

SODC has passed 'Option 4' for its actions on the Local Plan, which will hold the submission of the Plan back for two years. The fall back decision is that SODC go to consultation on all of the strategic housing sites looked at in the past, which will open those sites up to proposals from developers. Mrs Gillespie's opinion is that the Chalgrove Airfield strategic housing site will go ahead as it will have a proper infrastructure and so much government and developer money put in to it.

Mr Harris asked what has happened with the proposed strategic housing development at Culham? Mrs Gillespie stated that the Government has agreed to give money for constructing the proposed new Culham Bridge, and have stated that the bridge has to come before the housing.

Mrs Gillespie stated Ms Paula Fox, SODC Planning Manager will visit the site at 10 Butts Road tomorrow. Mrs Gillespie will keep the Parish Council and Mrs Oakley, who would like to speak at the SODC Committee meeting, informed. Mrs Gillespie stated that SODC are being very careful about their reasons for not granting planning permission. Mrs Oakley stated that if an Enforcement Officer visited the site as soon as they were notified, it would have stopped the development from going any further. Mrs Gillespie stated that it is a very long process to carry out enforcement via the Enforcement Team.

106/18 CORRESPONDENCE.

- a. RSN – Weekly Email News Digest – 14.5.18, 21.5.18, 29.5.18. – (Circulated via email).
- b. FoH – Invitation to Celebrate the Oxford Preservation Trust Award to Horspath Hub – 9.6.18. – (Circulated via email).
- c. The Maple Tree Centre. – What’s on at the Maple Tree this week. – 21.5.18. – (Circulated via email).
- d. RSN – Rural Intelligence from behind the headlines – 11.5.18, 18.5.18, 25.5.18. – (Circulated via email).
- e. SODC – Council plans to reassess housing sites to decide best way forward for Local Plan. – (Circulated via email). – **Mr Ewart stated that the proposed Northfields development appears to be a major threat to Horspath. Mr Harris stated that Brasenose College put in an objection to the Local Plan and Northfield is one of the sites being considered. Mr Harris stated that the developer’s name for the proposal is derived from Northfield Brook, the stream running through it, and it is also confusingly the name of an electoral division of Blackbird Leys.**
- f. RSN. – Spotlight on rural health & social care. – (Circulated via email).
- g. Alzheimers’ Society – Help us to find volunteers. – (Circulated via email).
- h. Wild Oxfordshire. – Pollinators & Local Environment Groups. – (Circulated via email).
- i. RSN. – Rural Vulnerability Service - Rural Broadband May 2018. – (Circulated via email).
- j. SODC – Reminder of changes to bin collections after the Bank Holiday. – (Circulated via email).
- k. Ms Evelyn Drury – Email regarding “Pick Me Up” Bus Service. – (Circulated via email). – **Mrs Palmer stated that she has looked at the website and their service does not include Horspath. Mrs Palmer wrote to the company to inform them that Horspath would like to be included in the service, but to date she has not received a reply.**
- l. SODC – Riverside Outdoor Pool, Wallingford will re-open for the summer season tomorrow. – (Circulated via email).
- m. TVP – Policing in the Thames Valley – May 2018. – (Circulated via email).
- n. RSN. – Rural Vulnerability Service – Fuel Poverty May 2018. – (Circulated via email).
- o. RSN. – Invitation to Rural Conference 2018. – (Circulated via email).
- p. SODC – Local Plan Update – Town & Parish Councils. – (Circulated via email).
- q. SODC – Amber Rainfall and Surface Water Flooding. – (Circulated via email).
- r. OALC – AGM 2.7.18. – (Circulated via email).
- s. Open Spaces Society – Please help us to realise a 50-year-old vision.*
- t. Wheatley Park School. – Thank you for donation letter.*
- u. Wheatley Parish Council – June/July Newsletter 2018. – (Circulated via email).
- v. OALC – May 2018 Update & More. – (Circulated via email).
- w. OALC – Need nominations for the post of Hon. Treasurer. – (Circulated via email).

** original held by the Clerk, copy available on request.*

displayed on Village Hall & village noticeboards.

107/18 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2562	BHIB Insurance	Renewal of Annual Insurance Policy		3,425.64
2563	001 Taxis	June Minibus Service		240.00
2564	Mr P Aries	Bus Shelter & Play Area Maintenance April & May 2018		120.00
2565	Mrs Hayley Kogel	Salary 24/4/18 – 24/5/18		404.57
2566	Mrs Hayley Kogel	Home Office May 2018		30.00

		Stationery		44.00
		TOTAL		£4,264.21

108/17 RECEIPTS - None

109/18 AOB

- a. Mr Harris reported that he has recently attended three meetings about the Oxford-Cambridge Expressway, including a meeting with Highways England last week for all the registered Stakeholders. He will also attend another meeting with Highways England for EAG on Thursday, along with Mrs Gillespie. Mr Harris stated that it is considered a very low risk of the Expressway going through Horspath. Mr Horsley stated that John Howell MP, is in a 'no win' position, as either way, whatever route corridor is selected, the Expressway will go through some part of his division. Mr Harris stated that this may not necessarily be the case.

Mrs Oakley asked about the signage for the village for the Oxford-Cambridge Expressway. Mr Harris stated that he has not ordered it as yet.

- b. Mrs Palmer reported that there are two cars parked in the disabled bays of the Village Hall car park this evening without disabled badges, and asked if it is possible to purchase two large signs stating "for Blue Badge holders only".

Mrs Palmer stated that she would like someone to take over the Public Transport Representatives position from her. Mr Peter Dobson stated that as and when there is work to be done, someone else will do it. Mrs Palmer stated that the appointee to this position will need to attend Transport meetings in Oxford Town Hall. Mr Peter Dobson stated that he will try and make contact with the resident who expressed an interest in the position.

- c. Mr Ewart advised Councillors that he is trying to keep the car park at the front of his property clean and tidy while building work is being carried out. However, the builders have found a 17th century house underneath his lounge, which has caused delays.
- d. Mr Horsley reported that the Oxford City Council Sports Park is currently building the changing rooms for the site and they have discovered ancient archaeological remains there. It has all been reported professionally but more information can be obtained from Chris Pimm.
- Mr Horsley reported that he is attending a meeting at Parliament with John Howell MP on 19th June 2018 for his own interests. However, he is willing to raise any other issues on behalf of other people.

Public:

- e. Mrs Riley reported that the Village Hall car park has been cleared and tidied by Mr Allan Johnson, which was paid for by HVHMC. Mr Johnson has stated that he can carry out further clearing work down to the car park and the Play Area. Mr Peter Dobson stated that a decision needs to be made on who pays for the service. Mr Horsley stated that the Parish Council are the owners of the land and therefore responsible. Mr Peter Dobson asked Mrs Riley to ask Mr Johnson to send a copy of his current insurance and his rates of pay to the Clerk and then a programme of works can be decided.

110/18 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 19th June 2018 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 3rd July 2018.