

HORSPATH PARISH COUNCIL  
**Minutes of the Parish Council Meeting held on 5<sup>th</sup> March 2019**  
**At 8.00pm in HORSPATH VILLAGE HALL.**

**Present:** Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mrs L Hofen, Mr D Horsley, Mrs B Oakley, Mrs H Kogel (Clerk). Mrs E Gillespie (District Councillor). Mr T Bearder (County Councillor)

**Apologies** Mrs H Palmer.

**Absent:**

**Public: 5**

**46/19 APOLOGIES FOR ABSENCE.** – Apologies were made on behalf of Mrs Palmer.

**47/19 DECLARATION OF INTEREST.** – None.

**48/19 EMERGENCY BUSINESS.** – None.

**49/19 MINUTES FOR APPROVAL.**

The Minutes of the Parish Council Meeting held on 5<sup>th</sup> February 2019 were agreed as correct and signed by the Chairman.

The Minutes of the Closed Meeting held on 5<sup>th</sup> February 2019 were agreed as correct and signed by the Chairman.

**50/19 MATTERS ARISING.**

Mr Horsley asked that it be recorded in the Minutes that S T Properties Ltd has paid the outstanding rent on the Chequers Inn Car Park along with legal fees incurred.

**51/19 PLANNING APPLICATIONS.**

**P18/S4250/ LDE 12 Acre Farm, Sandy Lane, Horspath \*\*Certificate of Lawful Development\*\***

The use as a residential dwelling only in breach of the original agricultural occupancy conditions, this use relates to the whole site. - **Councillors do not have any comments to make.**

**P19/S0425/ HH 6 Butts Road, Horspath (Householder)**

Domestic extension. - **Councillors object to this planning application on the following grounds:- The unacceptable damage to the outdoor private amenity space, the patio and private back garden of No. 8 next door, by reason of the overshadowing and the and the overbearing impact of the proposed building.**

*In Page 46 of Part 2 of the SODC Design Guide (referring to construction of new dwellings):*  
**“External amenity space”** - Providing private amenity space in the form of garden space, balconies or communal gardens is important to achieve a successful and attractive development. All dwellings should seek to provide private outdoor amenity space. This should be appropriate to both the location of the proposal and the type and size of dwelling. Every dwelling should have convenient access to outdoor amenity space. By providing an outdoor amenity space, you will be contributing to the well-being of the occupants. Amenity space can be provided in the form of a private garden, patio or balcony. Where balconies are provided, these should be generous to encourage use (e.g. enough space for a table and chairs/ food and plant growing).

**Neighbouring amenity** - Developers and applicants should be mindful of the impact of the proposals on the amenity of future and existing adjacent occupiers. Proposals should not give rise to any unacceptable harm.”

*In Page 30 in Part 3 of the SODC Design Guide (referring to householder extensions):*

“TEST your design”: - **Impact on neighbours** - All proposals must take into account the potential impact on neighbours. The proposal:

**6.10** has been informed by the positioning of neighbouring dwellings and an understanding of the potential impact development could have upon them;

**6.11** can demonstrate that it will not result in overshadowing, a loss of privacy or an oppressive or overbearing impact on neighbouring properties;

**6.12** there is a minimum of 12m between habitable windows and flank walls;

**6.13** complies with the 45 degree rule set out within the BRE guidance;

**6.14** must not result in a significant loss to the private amenity area of the existing dwelling.”

**P19/S0330/ 15 College Way, Horspath (Householder)**

**HH** Single storey rear and side extension with a double storey extension to the rear of the property and create two parking spaces at the front of the property by making the garden hard standing. - **Councillors have no objections to this planning application and recommend approval.**

#### **PLANNING PERMISSIONS/REFUSALS/APPEALS.**

**P19/S0023/ 92 Gidley Way, Horspath (Householder)**

**HH** Extension at first floor level at the rear, extension at ground floor level at the rear, and extension of porch at the front. – **Granted.**

#### **52/19 CLERK’S UPDATE.**

**Speed Watch Scheme** – The Clerk has requested that Horspath be included in the scheme. PCSO Ede was hoping to attend the meeting this evening to give further details but unfortunately has a meeting to attend. He hopes to attend the April meeting.

**Repairs to Play Area** – Repairs are currently being carried out. Oxford City Council has carried out repairs to the fallen fence to make it safe and secure until the fence is replaced. Mr Peter Dobson stated that Oxford City Council has asked if we want to keep the wooden gates in the Play Area. Councillors agreed that the gates should be kept.

**OCC Highways** – The large marked pothole by the School has been reported again along with the line of potholes on Manor Farm Road. The blocked gullies at Manor Drive have also been reported as well as the manhole by the war memorial which is completely blocked. A request has been made to re-paint the white road lines on Oxford Road/Church Road by the corner of the village shop. The Clerk has also requested that the footpath opposite the village shop is inspected as it is disintegrating. Mrs Oakley stated that the white lines on the road by Horspath Primary School also need re-painting.

**Hedges along the Bowley Field** – Mr Peter Dobson stated that the hedge cutting along the Bowley Field has started. Mr Denis Walker will contact the company to request that it is finished in the next couple of weeks. Mr Ewart passed thanks to Mr Andy Austen who has cleared the verge by the pumping station.

**Traffic Mirror by the Bridge** – Following a complaint from a resident, the Clerk has sent a request to OCC to clean the mirror.

**Sign for Village Hall Gate** – The Clerk passed the new sign to Mr Lee Clarke who agreed to fix it to the gate.

#### **53/19 REGISTERS OF MEMBERS INTERESTS – Councillors to review.**

Councillors reviewed their individual Register of Members Interest forms and if necessary completed the amendment form and returned to the Clerk.

#### **54/19 PROPOSAL DEVELOPMENT OF PUMPING STATION SITE.**

Mr Ewart stated that in 2015 Councillors agreed that something should be done with the Pumping Station site but no further action has been taken. Mr Ewart stated that this is an opportunity to improve access and improve visibility when coming in the village. Mr Ewart agreed to email his ideas for the site to all Councillors but asked Councillors to let him know of any other ideas. Mr Ewart suggests that one of the walls of the Pumping Station is removed to make a seating area. Mr Horsley stated that in 2015 he suggested that the area is made into a memorial garden with a war memorial. Mr Burgess suggested that options for the area could be discussed at the Annual Parish Meeting. Mr Ewart also suggested that the machinery items such as the Allen Auto Scythe mowers that are no longer used could be sold on eBay.

#### **55/19 DISTRICT & COUNTY COUNCILLOR REPORTS.**

**County Councillor** – Mr Tim Bearder has taken up the issue with OCC of lorries entering the village that cannot drive under the bridge and causing damage to the Village Green, with a view to putting up more signs. He is also looking into the possibility of Horspath purchasing the bridge and will report back when more information is available.

Mr Bearder reported that he has decided to give the whole of his County Councillor allowance to the Maple Tree Children's Centre in Wheatley to use as their reserves as they need reserves to enable them to apply for grants. There are a lot of villages that use the Centre and don't want to lose it. Mr Bearder stated that this will mean that he will have less/no money to give to other villages. Mr Peter Dobson stated that the Maple Tree Centre did contact HPC for a donation a while ago. Mr Dobson asked if giving his whole allowance to the Maple Tree Centre, will this affect their targets to raise funds. Mr Bearder stated that the running costs for the Centre are £50,000.00 and Wheatley Parish Council donates £10,500.00 a year. OCC has stated that the Centre has to have reserves in their account, and with this reserve they are considered to be financially secure, so they can apply for other grants.

Mr Horsley asked why Horspath Primary School does not take on the village nursery as an early years learning centre and then it would be funded by OCC. Mr Bearder stated that if that happened the centre wouldn't have the same function as it has now.

Mr Peter Dobson asked the value of the OCC grant given to the Maple Tree Centre. Mr Bearder stated that OCC agreed a grant for three years, but in the second year they also charged a rent for the building of £10,500.00, and in the third year they gave £7,500.00. The contract on the building is not a maintenance contract, so the cost of any maintenance issues has to be paid for by the Maple Tree. Mr Peter Dobson stated that it is very admirable for Mr Bearder to be paying all of his allowance to the Maple Tree Centre. Mr Bearder stated that the Maple Tree Centre has a good team working for the charity.

Mr Bearder reported that OCC will be holding a roadshow on the Oxfordshire Plan 2050, as there is no longer going to be a Unitary Council, they are looking to have an input in the Oxfordshire Plan 2050. Full details are on the OCC website. Mr Harris stated that he does not understand how a joint statutory spatial strategy (JSSP) is being steered by the Oxfordshire Growth Board, and asked is it really an official structural Planning Authority. Mr Bearder stated that the Government has put this into place and approved the Growth Board. The leaders of all of the Councils in Oxfordshire have all agreed a way forward. Mr Horsley stated that young people in the village need to join the Parish Council to deal with matters like this in the future.

**District Councillor – Mrs Gillespie** – Mrs Gillespie reported that SODC has employed extra staff to go through all of the responses to the South Oxfordshire Local Plan 2034 after which they will all be passed onto the Planning Inspector chairing the Examination in Public in the summer. Mrs Gillespie stated that there is a good chance that the Plan will be rejected as the actual plan and the process followed is so bad and Oxford City Council does not have an un-met housing need. Mr Peter Dobson stated that he has been told that every document that is sent in relating to the Local Plan has to be re-written. Mrs Gillespie stated that Mr Peter Rutt, from Cuddesdon PC, has suggested that a Freedom of Information request is submitted

so that we can get a copy of all of the responses, however, everyone will be entitled to have their say at the Examination in Public.

Mrs Oakley stated that she has asked the Planners “how do we know if all of the comments received will be passed on to the Inspector”. The reply was that it is all part of the regulations for responses to be passed to the Inspector. Mrs Gillespie stated that the proposed Grenoble Road, and Northfields strategic housing sites are priority sites due to their closeness to the City, while the proposal to build housing on Chalgrove Airfield also remains in the Plan 2034.

Mrs Gillespie stated that she has lodged a second appeal against being suspended from the Conservative Group, which is currently going through.

## **56/19 CORRESPONDENCE.**

- a. NALC – Chief Executive’s Bulletin 1.2.19, 8/2/19, 15/2/19, 22/2/19. – (Circulated via email).
- b. SODC – Household Notification Letter. – (Circulated via email).
- c. SODC – Waste & Recycling Collections Update 1.2.19. – (Circulated via email).
- d. CPRE – News January 2019: New Year Challenges. – (Circulated via email).
- e. RSN. - The Rural Bulletin. 5/2/19, 12/2/19, 19/2/19, 26/2/19. – (Circulated via email).
- f. SODC – Update on the disruption to the waste collections. – (Circulated via email).
- g. OALC – Making Tax Digital. – (Circulated via email).
- h. PCSO Jordan Ede – Speed watch Service. – (Circulated via email).
- i. OCC – Road Closure at 2 Blenheim Way cancelled until further notice. – (Circulated via email).
- j. OCC – A review of OCC’s Town & Parish Liaison Events. – (Circulated via email).
- k. Oxfordshire South & Vale Citizens Advice Headlines. – February 2019. – (Circulated via email).
- l. RSN – Rural Funding Digest, February 2019. – (Circulated via email).
- m. Wheatley Parish Council. – Feb/March Newsletter. – (Circulated via email).
- n. Westminster Briefing. – Assessing Housing Need – Delivering the right homes in the right places. – (circulated via email).
- o. Beckley & Stowood Parish Council – Local Plan Section 18 Consultation & SODC Consultation Rules. – (Circulated via email).
- p. CPRE – Green Belt Update February 2109. – (Circulated via email).
- q. SODC – Why not give our recycling wheels a spin. – (Circulated via email).
- r. SODC – Local villages are set to benefit from more than £117,000 of Council grants. – (Circulated via email).
- s. OCC – Mr Tim Bearder – South Oxfordshire Local Plan 2034 – OCC’s Response. – (Circulated via email).
- t. OCC – Highway Maintenance – Who does what. – (Circulated via email).
- u. CPRE – The Oxfordshire Plan 2050: Vision & Objectives Consultation. – (Circulated via email).
- v. SODC – Republication of Electoral Register. – (Circulated via email).
- w. SODC – Your invitation to attend the South & Vale Voluntary and Community Sector Conference on Wednesday 13<sup>th</sup> March 2019. – (Circulated via email).
- x. TVP – Police & Crime Bulletin February 2019. – (Circulated via email).
- y. OCC – South Area Operations Local Contacts. – (Circulated via email).
- z. SODC – Charity Quiz. – (Circulated via email).
- aa. Mr Pete Aries – Request for signs to stop lorries trying to get under the bridge. – (Circulated via email).
- bb. SODC – Didcot Garden Town Team review their projects. – (Circulated via email).
- cc. OCC – Introducing the Oxfordshire Plan 2050 – Consultation and Exhibition Dates.#
- dd. OALC – Annual Subscription.\*
- ee. SODC – Collection boxes for crisp packet recycling. – (Circulated via email).

- ff. BBC2 Back in Time Series – Casting in Oxfordshire. – (Circulated via email).
- gg. Oxford Preservation Trust Awards – Now open for entries. – (Circulated via email).
- hh. SODC – Give your brain a workout and come to a Charity quiz night in Henley. – (Circulated via email).
- ii. CPRE – Oxfordshire News February 2019. – (Circulated via email).
- jj. Clerks & Council Direct – February 2019 Newsletter\*

*\* original held by the Clerk, copy available on request.*

*# displayed on Village Hall & village noticeboards.*

#### 57/19 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2636	Mrs Hayley Kogel	Salary 24/1/19-24/2/19		435.57
2637	Mrs Hayley Kogel	Home Office February 2019		30.00
2638	OALC	Annual Subscription	45.87	275.23
2639	001 Taxis	March Minibus Service		192.00
		<b>TOTAL</b>	<b>45.87</b>	<b>932.80</b>

#### PAYMENTS - Horspath Recreation Charity

Chq	To Whom Paid	Details	Vat	Total £
100061	Kedel Ltd	Purchasing 40 x Bollards for V/Green	266.70	1600.20
100062	Mr Charles Gurden	Refreshments for Carol Singing Event		77.15
100063	Sheepwash Fencing	Installation of Bollards on V/ Green		800.00
100064	Sheepwash fencing	Supply and fit reflectors to Bollards		260.00
		<b>TOTAL</b>	<b>266.70</b>	<b>2737.35</b>

Mr Horsley stated that HPC is collecting rent for the use of the Chequers Inn Car Park and the tenant is responsible for the maintenance of the car park and yet HPC is paying for the maintenance of the area around the village shop, i.e., new bollards and tarmac. Mr Peter Dobson stated that the tarmac area is Village Green. Mr James Dobson stated that for the time being and while it is a local village shop benefitting the residents in the village this should be left for now, however we should take a legal opinion on how we stand if the shop becomes a Tesco etc. in the future. Mr Horsley stated that there is no easement document on the land.

#### 58/19. RECEIPTS.

Date	Received from	Details	Total £
9.1.19	HSPT	Grant for Play Area	7700.00
		Grant for Minibus Service	624.00
		Grant for War Memorial	6734.00
		<b>TOTAL</b>	<b>15,058.00</b>

#### 59/19 AOB

- a. Mrs Oakley stated that approximately 30 new chairs are required for the Village Hall. Mrs Oakley asked if either she or Dr Angela Julian will need to apply to HSPT. Mr Peter Dobson stated that an application to HSPT will need to be made. Mr James Dobson stated that for best value, it would be better if the Parish Council purchased the chairs with the grant from HSPT.

Mrs Oakley reported that she knows of five people who will volunteer to help with the Speed watch scheme.

Mrs Oakley stated that the potholes in Manor Farm Road are now even deeper. The Clerk will report to OCC Highways.

Mrs Oakley reported a situation where a resident of Horspath didn't have a very good opinion of HPC with regards to potholes but spoke highly of a nearby Parish Council, and suggested that at the APM it should be highlighted how much Councillors of HPC have achieved, particularly Mr Harris. Mr Peter Dobson stated that it would be nice if that particular resident attended a HPC meeting and could see exactly what Councillors are doing. Mrs Gillespie stated that Garsington has the same problem as Horspath with potholes. Mr Bearder stated that he receives a high volume of calls with regards to potholes.

Mrs Oakley stated that when entering the village there are 10 signs displayed outside of Stagecoach, one of which is a very small sign highlighting the weight limit in the village of 7.5 tonnes and at the other end of the village there are no signs at all. Mrs Oakley stated that OCC do not carry out checks on weight limits in villages. Mr James Dobson asked if there is anything that within the Speed watch scheme that can help with this. Mrs Oakley stated that Speed watch is covered by PCSOs whereas weight limits are covered by OCC Transport Department.

Mrs Oakley stated that HSPT requires additional Trustees and suggested that Mr Brian Lowe be contacted to see if he is interested in this position.

- b. Mrs Hofen stated that when she first moved to Horspath she used the Children's Centre at Wheatley and she is pleased that Mr Bearder has given his £15,000.00 allowance to the centre that provides an essential service.
- c. Mr Ewart reported that he has found out why Horspath does not have the correct signage in the village, it is because the village roads are treated as trunk roads. In the new document issued in 2007 it states that any road with houses should be treated as a street. Mr Ewart will read through the manual and report back and then OCC can be contacted to erect the correct signage in the village.

Public:

- d. Mr Lee Clarke reported that the rubbish in the car park will be removed in the next couple of weeks. Mr Lee Clarke asked why grants of more than £4500.00 have been made from HSPT to HPC for the Play Area and the war memorial. Mr Horsley stated that the payments above this amount are permitted to be made to HPC if they are authorised by Independent Trustees. Mr Lee Clarke stated that Cycle Speedway Club has been criticised in the past for not making payments to HVHMC, but last week a payment of approximately £200.00 was paid to HVHMC. Mr Clarke will find out about previous payments and inform Mr Peter Dobson.
- e. Mr Gordon Clarke reported a black Audi car has been parked on the other side of the bus stop for some time.

#### **60/19 DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 19<sup>th</sup> March 2019

Horspath Parish Council Meeting – Tuesday 2<sup>nd</sup> April 2019.

HSPT Meeting – Date for March 2019 to be arranged.

APM – Date to be arranged.