

HORSPATH PARISH COUNCIL  
**Minutes of the Parish Council Meeting held on 6<sup>th</sup> February 2020**  
**At 8.00pm in HORSPATH VILLAGE HALL.**

**Present:** Mr D Burgess (Chair), Mr P Dobson, Mr P Ewart, Mrs L Hofen, Mrs B Oakley, Mrs H Kogel (Clerk). Mrs E Gillespie (District Councillor)

**Apologies** Mr J Dobson, Mr M Harris, Mr T Bearder (County Councillor).

**Absent:**  
**Public: 9**

**16/20 APOLOGIES FOR ABSENCE.** – Apologies were made on behalf of Mr J Dobson, Mr M Harris and Mr T Bearder.

**17/20 DECLARATION OF INTEREST.** – None.

**18/20 TVP - PCSO Graham Davey.**

PCSO Davey introduced himself to Councillors as a local PCSO who has been based in Thame for the last two years, with Chinnor and Watlington primarily being his area. Although Horspath is not his area, PCSO Davey stated that he is covering Horspath and Wheatley and is keen to assist where ever possible now that PCSO Ede has left. PCSO Davey stated that the number of PCSOs is increasing, with an additional four being based at Thame by the end of February.

PCSO Davey updated Councillors on the Speed Indication Device, for which he has now received authorisation to have the device repaired. TVP will provide the training for volunteers to learn how to operate the SID. PCSO stated that the SID records the speed of vehicles, and if the speed is registering over 35mph the volunteer will take a note of the car registration number, the colour, the make and model of the car and then send the information to TVP in Henley, who will generate a warning letter that is sent to the motorist. If the same motorist is caught speeding a second time, a stronger warning letter will be sent by TVP, and if it happens a third time, the Traffic Police will visit the motorist. If a motorist is caught speeding by a TVP vehicle it will automatically result in a speeding fine.

Mrs Hofen asked if HPC will receive the data on the number of people speeding in the village. Mrs Hofen stated that there are speed devices that are set up and left in place, and would that be an option. PCSO Davey stated that he is not aware of that type of device, but TVP would assess an area that is considered to be safe for the volunteer to stand to use the device. Chinnor Parish Council has invested in their own device that operates through an iPad. PCSO Davey stated that Parish Councils are able to use the TVP SID for a period of 2-3 weeks. Mr Peter Dobson asked PCSO Davey to inform us of a date when we can use the SID in Horspath, when the device has been repaired.

With regards to a permanent fixed speed camera, PCSO Davey stated that the cost is around £60,000.00, which would have to be covered by the Parish Council, but there has not been any new camera's installed of this type since 2001 so this is very unlikely to be an option.

Mr Ewart stated that Wheatley Parish Council has put up signs on lamp posts instructing lorries not to drive through the village, and he asked if Horspath could do the same. PCSO Davey stated that this would need to be discussed with Highways Department.

Mr Peter Dobson mentioned the recent incident where a lorry travelled through the village and got wedged between a property and a wall, causing damage to several vehicles. Mr Peter Dobson has inspected the signs that have been installed by BMW and they very clearly show drivers not to turn right when leaving BMW. Mr Peter Dobson stated that HPC has no knowledge of the company whose lorry it was, due to data protection, which is very frustrating as we could make contact with the company. PCSO Davey stated that the driver of the lorry was issued with a fixed penalty notice. A member of the public mentioned another lorry that has recently entered the village and has tried to drive under the bridge, but collided with another

car. It was agreed that if anyone witnesses any lorries entering the village, the information will be passed onto PCSO Davey.

Mrs Walker asked if PCSOs still do patrols in the village as there have been problems near to where she lives. PCSO Davey stated that this is not being carried out at the moment, but advised residents and Councillors to report any issues to 101.

Mr Hamlet mentioned the problem with cars parking dangerously in the village at school peak times. PCSO Davey stated that TVP encourage Schools to send letters out to parents about parking.

A resident reported recent problems with drugs at the Athletics Track and another resident reported the same problem at Sandy Lane. PCSO Davey advised residents to report any problems to 101 and then they will know to focus on that area.

Mr Peter Dobson thanked PCSO Davey for attending the meeting.

#### **19/20 EMERGENCY BUSINESS.**

Mr Peter Dobson informed Councillors of a request from Mr Harris to attend a Planning Barristers Forum at a cost of £100.00. Councillors agreed for Mr Harris to attend.

Mr Peter Dobson informed Councillors of the cost of the repairs to the boiler in the Village Hall, totalling £413.33. Councillors agreed for the repairs to be carried out.

Mr Peter Dobson informed Councillors of the urgent works required in the Village Hall, due to the kitchen area flooding in bad weather conditions, and also for security purposes. Mr Peter Dobson has received two quotes to replace the frames and doors in the kitchen and also in the boiler room. Councillors agreed that Mr Peter Dobson arranges for the works to be carried out.

Mr Peter Dobson has received a quote to carry out the emergency pothole repairs at the entrance of the Village Hall. Councillors agreed for the works to be carried out.

#### **20/20 MINUTES FOR APPROVAL.**

The Minutes of the Parish Council Meeting held on 7<sup>th</sup> January 2020 were agreed as correct and signed by the Chairman.

#### **21/20 MATTERS ARISING.**

**14/20 AOB (f)** – Mr Peter Dobson reported that he has inspected the fence on the Village Green by the bridge, and it looks like a wire fence was in place, but this land is not Parish Council land. If the Parish Council were minded to replace the fencing, it would be better to follow the close board fencing put up by Mr Kelly, but people will still be able to access the embankment even with new fencing. Mr Burgess stated that the land is owned by the Railway Network, so it is their responsibility to carry out any repairs. Mrs Oakley suggested that the area just needs to be tidied. Mrs Hofen stated that in the proposed 10 year plan, money has been allocated for some beautification in the village. It was agreed that Mr Peter Dobson will obtain a quote for wooden fencing and report back at the next meeting.

#### **22/20 PLANNING APPLICATIONS.**

**P19/S3188/ 37 Cuddesdon Road, Horspath (Householder)**

**HH** Double storey side and part double storey rear extension. Single storey rear extension (as amended by drawing No's CUDDSDON 04 Rev C and CUDDSDON 05 Rev C to obscure glaze first floor side window, replace garage with reception room, relocate front entrance and replace existing entrance door with full length window. Received on 20/1/20).  
– **Councillors agreed that there are no objections to this planning application.**

**P19/S4621/ 34 Blenheim Road, Horspath (Householder)**

**HH** Demolition of existing “Nissen” type shed building, erection of replacement garage/summer room with gym over. – **Councillors agreed that there are no objections to this planning application.**

**PLANNING PERMISSIONS/REFUSALS/APPEALS.**

**P19/S4295/ Sunnyhill Vineyard, 51 Cuddesdon Road, Horspath (Full Application)**

**FUL** Small extension to right side of existing steel building. – **Granted.**

**P19/S3079/ Land adjacent to No. 69 Gidley Way, Horspath (Full Application)**

**FUL** Development of site to provide housing mix of four flats & two detached dwellings, including associated access, amenity space and parking provisions. (As amplified by Biodiversity Impact Assessment dated 4 October 2019 and Reptile Survey September 2019 accompanying email from agent received 21 October 2019 and amplified by amended Site Plan 19019-PP011-C and email from agent received 24 October 2019 and additional Drainage, Ecological, Foundation and massing information received 6 December 2019). – **Granted.**

**P19/S4014/ Broadfields, 27 Cuddesdon Road, Horspath (Other)**

**HH** Convert a garden building and add an extension. – **Granted.**

**23/20 CLERK'S UPDATE.**

**Rospa Report** – The Clerk has asked OCC Direct Services to go ahead and carry out the repairs in the small Play Area.

**Horse Chestnut Tree at Manor Farm Rd** – The Clerk has asked Mr Prior to go ahead with the tree work.

**Speed Indication Device** – The Clerk has emailed PCSO Davey for an update and also invited him to attend the February meeting.

**Barclays Bank, Headington** – Branch is closing on 1.5.20.

**Speed Camera, Cuddesdon Road** – Chris Hulme, TVP Traffic Officer has advised that the cost of a permanent fixed speed camera is approximately £60,000.00, and for this option to be considered road layout changes, signing and lining modifications would have to be tried, evidenced and exhausted and evidence that there is still a valid issue and risk would be required, a full risk based assessment would be made taking into account, collision and casualty data, any available speed data, and any available Community Speed Watch data and any specific road layouts or hazards. Any new site funded by the Local Authority would not be guaranteed to be supported by TVP because of the back office systems and additional workload. Mr Hulme confirmed that the mobile speed detection van visited Horspath 19 times in 2019, once in January and once in February 2020.

Mr Hulme suggested that HPC may want to consider other options such as the Community Speed Watch initiative, using the Speed Indication Device which records the speed of vehicles. The approximate cost of purchasing a device is £122.00, which makes it a more viable option for communities who wish to use them. Mr Hulme stated that TVP are keen to increase the numbers of CSWs and make the process more appealing to volunteers and local authorities.

**OCC Highways** – Mr Jon Beale, Technical Officer (Traffic Schemes) is available to meet HPC representatives in the village to look at the speeding issues at Cuddesdon Road and the traffic calming measures on Oxford Road. The Clerk will arrange the meeting on Tuesday 3<sup>rd</sup> March 2020 at 9.30am with Mr Peter Dobson and Mr Peter Ewart.

**24/20 BUS SERVICE - Update.**

Mrs Hofen reported that the PMU service is averaging 19 drop off/pick-ups per day, which is around 450 for the month. Mrs Hofen has touched on the initiative to get funding for buses in rural areas to cushion the financial aspect that the PMU service has. Mrs Hofen stated that there are lots of comments on the village

Facebook site about the service, and several letters/emails received from residents, most of which are quite positive. Mrs Hofen stated that there has been a mis-understanding about the price increase of the PMU service, which has not just affected Horspath, it is an increase in general for all areas. One request that has been received is for the PMU to go up to Gateley, and also to the top of Littleworth Hill to assist people with mobility problems. Mrs Riley stated that the bus does go up to Gateley. Mr Peter Dobson stated that it would be very difficult for the PMU bus to go to the top of Littleworth Hill, but he would like to guarantee that the bus will go to Gateley. Mrs Gillespie stated that Garsington are very interested in the PMU and would very much like it to go there. Mr Peter Dobson stated that it is possible that a service from Great Haseley, Littleworth to Horspath can be looked into in the future, but for now we need to concentrate on the PMU service in Horspath. Mr Peter Ewart stated that he is attending a transport meeting at OCC on 25/2/20. Mr Ewart requested a copy of the figures for the PMU service for January so that he can take this information along to the meeting. Mr Peter Dobson stated that 450 journeys in a month is exceptional, and it also includes a late night service which is excellent. Mrs Hofen will arrange a meeting with Oxford Bus Company, with Mr Peter Dobson, to discuss the service.

#### **25/20 PLAYGROUND PROJECT - Update.**

Ms Gabby Tomczyk updated Councillors on her progress on updating the small Play Area. Ms Tomczyk has carried out a survey in the village with regards to the usage and the equipment in the Play Area and has met with three companies to obtain quotations to update the Play Area to include equipment for as many age groups as possible and also equipment for disabled children. One quotation has been received along with drawings and another is expected next week. Ms Tomczyk stated that a discussion is required to look at the existing equipment as it would be great if all equipment could be replaced, so that it is the same age. Ms Tomczyk is looking to form a sub-committee of volunteers to help with the project, with some parents expressing an interest in being involved. Mr Peter Dobson agreed that a sub-committee is the best way forward and it will be supported by the Parish Council, and then the sub-committee reports back regularly to the Parish Council. Mr Peter Dobson also stated that HPC has not been asked for any funding for this project, so Ms Tomczyk will need to look at what funding will be available for the project. Mrs Hofen asked who will be responsible for the work contractually. Mr Peter Dobson stated that this would be covered by the Parish Council insurance.

Mr Peter Dobson stated that although the area is a Play Area, it is also an access route for the public and the paving slabs are in a very poor condition and need to be repaired. HPC needs to consider whether we continue with the repairs as it will not be 'play safe'. Ms Tomczyk stated that the access pathway could be kept on the new plan for the area. Mr Burgess stated that HPC needs to go ahead and carry out the repairs to the walkway as the timescale for the new Play Area will be at least 18 months from now. Councillors agreed for the repairs to the paving slabs to be carried out. Mrs Hofen stated that she is happy to join the sub-committee and help with the project and Mr Peter Dobson stated that he will be available to discuss the project throughout the various stages but he would like Ms Tomczyk and the sub-committee to drive the project forward. Mr Peter Dobson thanked Ms Tomczyk for her help.

#### **26/20 DISTRICT & COUNTY COUNCILLOR REPORTS.**

**Cllr Elizabeth Gillespie (District Councillor)** – Mrs Gillespie reported that the Secretary of State in the Ministry of Housing, Robert Jenrick, is still holding the Local Plan 2034 and has asked SODC to submit any exceptional circumstances/legally valid reasons as to why he shouldn't give the power to OCC by 31<sup>st</sup> January 2020. Mrs Gillespie stated that she has written personally to Robert Jenrick. Mr Michael Tyce, CPRE has also written to Robert Jenrick and has focused on the lack of democracy as well as writing to Boris Johnson reminding him of his allegiance to SODC. Mrs Gillespie stated that letters have also been sent to the Press. Mrs Gillespie stated that the recently elected Councillors canvassed people on pulling the

Local Plan 2034, but there are a lot of Councillors in SODC who don't care about Oxford and the Green Belt.

Mrs Gillespie stated that OCC are holding a meeting on Tuesday and Ian Hudspeth will be pushing to accept taking over the Local Plan 2034, and then they will use our SODC Officers and then charge us for it. Mrs Gillespie will attend the meeting where there will be some Councillors who object to this. Mrs Gillespie stated that SODC should have pulled the Local Plan earlier and then this might not have happened. SODC does have an adequate adopted Local Plan that it compliant and which has a 9.4 year land supply for housing which is more than the emerging Local Plan 2034. Mrs Gillespie, Mrs Sue Cooper, Leader of SODC and Mr Simon Hewerdine, have formed a new group called South Oxfordshire Residents Team, also known as SORT.

## **27/20 CORRESPONDENCE.**

- a. NALC – Spring Conference. – (Circulated via email).
- b. Cllr Bearder – Letter from Secretary of State. – (Circulated via email).
- c. OPNA – January 2020 Meeting. – (circulated via email).
- d. RSN – Rural Funding Digest January 2020. – (Circulated via email).
- e. Community First Oxfordshire – Oxfordshire Rural Services Survey Deadline 29/2/20 for Town/Parish Councils. – (circulated via email).
- f. RSN. - The Rural Bulletin. – 7/1/20, 14/1/20, 12/1/20,28/1/20. – (Circulated via email).
- g. SODC – Volunteers Needed for a Remuneration Panel. – (Circulated via email).
- h. SODC – Pop up Business School returns to Didcot. – (Circulated via email).
- i. Cllr Bearder – SODC's reply to Robert Jenrick, MP. – (Circulated via email).
- j. OALC – Training and Free Legal Advice. – (circulated via email).
- k. Citizens Advice South & Vale – Thank you for donation.\*
- l. King Ramps Ltd – Skatepark Community Events 2020. – (Circulated via email).
- m. NALC – Chief Executive's Bulletin 10/1/20, 17/1/20, 24/1/20, 31/1/20. - (Circulated via email).
- n. NHS Oxfordshire – Can you help the NHS this winter? – (Circulated via email).
- o. SODC – Waste Tour Dates. – (Circulated via email).
- p. SODC – Parish Council Letter. – (Circulated via email).
- q. OALC – Village Halls Week – Photo Competition. – (Circulated via email).
- r. A Better South Oxfordshire – South Oxfordshire in the Dark. – (Circulated via email).
- s. Allied Westminster Ltd – Village Halls Week. - (Circulated via email).
- t. TVP – Police & Crime Bulletin January 2020. – (Circulated via email).
- u. OCC – Temporary Road Closure – Wheatley, A40 East Bound, Forest Hill Junction to Junction 8A Wheatley. – (Circulated via email).
- v. OCC – Waste Wizard. – (Circulated via email).
- w. Mr Neil Centry – Minibus/Taxi Service. – (Circulated by email by Mrs Palmer). – **Councillors agreed that the Clerk reply to Mr Centry stating that this may be an option to consider in the future, but for the time being HPC is concentrating on the PMU service.**
- x. Ms Anna Radcliffe – PMU Service. – (Circulated via email). – **Noted.**
- y. CPRE – South Oxfordshire's Local Plan – England's New Housing Design "Poor". – (Circulated via email).
- z. John Howell, MP. – South Oxfordshire in the Dark – 25/1/2020. – (Circulated via email).
- aa. OCC – Housing Affect your Health Poster Campaign. #\*
- bb. Mrs Jane Brooks – Email regarding driveway. – (Circulated via email). – **Councillors agreed that this item be deferred until the next meeting. Mr Peter Dobson will inspected the driveway/pavement area.**
- cc. SODC – Note on Neighbourhood Planning Funding Review. – (Circulated via email).

- dd. Cllr Bearder – SODC’s response to SOS. – (Circulated via email).
- ee. ONPA – January 2020 Newsletter. – (Circulated via email).
- ff. SODC – Charity Dinner. – (Circulated via email).
- gg. Open Spaces Society – Welcome to 2020. – (Circulated via email).
- hh. SODC – Waste Enforcement Officers take to the streets to tackle litter. – (Circulated via email).
- ii. SODC – South Oxfordshire in the dark update. – (Circulated via email).
- jj. SODC – The Great British Spring Clean. – (Circulated via email).
- kk. NALC – Newsletter. – (circulated via email).
- ll. Clerks & Councils Direct. – January 2020 Newsletter. – (Circulated via email).
- mm. NALC – Study Tour 2020/21. – (Circulated via email).
- nn. Mr & Mrs Brown – Email regarding PMU Service. – (circulated via email). – **Noted.**
- oo. Mr Skeats – Email regarding PMU Service. – (circulated via email). – **Noted.**
- pp. OALC – January 2020 Update. – (circulated via email).
- qq. Michelle Legg, Wheatley Parish Council – Village queries/updates. – (Circulated via email). – **Councillors agreed for the Clerk to reply to Michelle Legg giving HPC’s permission to repair and improve the footpath that runs from Old Rd in Wheatley to Littleworth and also to accept her offer to report pothole and footpath repairs straight to OCC’s contractors.**
- rr. Mr J Trinder – Email regarding Village Transport. – (Circulated via email). – **Noted.**
- ss. OALC – Charities – Navigating the Minefield. – (Circulated via email).
- tt. Mr Willoughby – Email regarding Restrictive Covenants. – (Circulated via email). – **Councillors agreed that this is a planning matter and that Mr Willoughby should contact SODC and seek legal advice. The Clerk will notify Mr Willoughby.**
- uu. Shotover Preservation Society – Debate on does Rewilding work for plants? – (Circulated via email).
- vv. OCC – Mineral & Waste Site Drafts Plan Consultation. – (Circulated via email).
- \* original held by the Clerk, copy available on request.*  
*# displayed on Village Hall & village noticeboards.*

## 28/20 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2719	Mrs H Kogel	Stationery		56.00
2720	Mr Charles Gurden	Donation for Carol Singing Event		98.45
2721	Mr P Ewart	Banner for PMU Service	15.07	90.42
2722	South & Vale Citizens Advice	Donation		100.00
2723	The Maple Tree Centre	Donation		250.00
2724	Horspath Hub	Donation for delivering PMU leaflets		75.00
2725	Mr Julian Burgess	Clearing ditch by Recreation Ground and remove litter		112.50
2726	Plumbed Wright	Repairs to boiler in Village Hall	68.89	413.33
2727	Mrs Hayley Kogel	Salary 24/12/19-24/1/20 Additional Hours for extra meetings		544.08 202.08
2728	Mrs Hayley Kogel	Home Office January 2020 Stationery Postage		30.00 34.00 24.12

2729	001 Taxis	February Minibus Service		192.00
2730	SODC	Emptying Dog Bins	16.12	96.70
2731	SODC	Emptying Dog Bins	16.12	96.70
2732	CFO	Annual Subscription		70.00
2733	Mr P Aries	Dec 19 & Jan 20 Bus Shelter Maintenance		120.00
		<b>TOTAL</b>	<b>116.20</b>	<b>2605.38</b>

#### 29/20 RECEIPTS.

Date	Received from	Details	Total £
2.12.19	Barclays Bank	Interest 2.9.19-1.12.19	10.32
		<b>TOTAL</b>	<b>10.32</b>

#### RECEIPTS – HORSPATH RECREATION CHARITY.

Date	Received from	Details	Total £
24.12.19	St Properties Ltd	Quarterly rent on Chequers Inn Car Park	712.50
		<b>TOTAL</b>	<b>712.50</b>

#### 30/20 AOB.

- a. Mr Peter Dobson stated that he would like to progress the traffic calming on Oxford Road. The Clerk will contact OCC Highways and arrange for a site meeting to discuss the options. Mr Hamlet has agreed to assist with this project.
- b. Mrs Oakley reported that she has been informed that the ditch that was recently cleared out of all rubbish still has a lot of mud in it.  
Mrs Oakley stated that the litter bin in Butts Road is very old and very wobbly. The Clerk will contact Biffa to arrange for the bin to be replaced.
- b. Mrs Hofen stated that the noticeboard by the village shop is very old and needs to be replaced. The Clerk will obtain quotes for a new noticeboard.
- c. Mr Peter Dobson reported that he has started looking at tidying the Village Hall over-flow car park and that he has cleared all that he can. Mr Peter Dobson and Mr Burgess have discussed that area which will be heavily used when the cricket season starts. Quotations have been received to carry out a large amount of work in that area and dispose of all waste to establish a proper over-flow car park and enhance the area, which are in the region of £20k - £25k. The work would start at the over-flow barrier and go right down to the bottom of the car park. Mr James Prior has cut the sides of some of the trees in the car park to allow more parking spaces. Mr Peter Dobson asked Councillors for their support in principle for this project and also to submit a grant application to HSPC, when there will be an opportunity to look at the full specification. Councillors voted unanimously in favour of this project.
- d. Mr Ewart reported that the Chestnut tree by the War Memorial has been vandalised. Mr Peter Dobson will ask James Prior to inspect the tree.

#### Public:-

- e. Mrs Riley thanked Councillors for the recent repairs carried out in the Village Hall, but also reported that the gutters are leaking at the front of the Village Hall and the front light is faulty as it stays on permanently. Mr Peter Dobson has called a contractor twice to request a quotation but has not received a reply. Mrs Riley stated that discussions have been held in the past about having a plumber, electrician and a handyman to call on when repairs are required. Mr Peter Dobson stated that we need to establish someone who will cover all call outs to the Village Hall and then an advertisement can be put up around the village. Mr Peter Dobson stated that we need to decide who supports any issues with the fire alarm as we have recently paid

around £90.00 to fix the problem but it is still not working properly, and Mr Peter Dobson has been informed that it needs a new PCB board and not new batteries.

Mrs Riley stated that electrical equipment in the Village Hall requires PAT testing. Mr Peter Dobson will look into this.

Mrs Riley stated that the booking system is still not working properly.

Mr Peter Dobson reported that the gas certificates for the Village Hall are in progress.

- f. Mrs Walker asked about the chicane on Oxford Road. Mr Peter Dobson stated that HPC will be looking at replacing the existing chicane but will be seeking advice from OCC.  
Mrs Walker stated that new hand dryers are required in the Village Hall toilets. Mr Peter Dobson stated that this will depend on the electricians but it will be looked at.
- g. Ms Tomczyk stated that she has used the new PMU service and it is fantastic. However, she is concerned about the price of the fares as the first time she used it the cost was £6.50 for 2 people and the second time she used it a week later, it was £12.50 for 2 people to do the same journey. Ms Tomczyk stated that the service is good for people with bus passes, but will people use it if it is so expensive. Mr Peter Dobson stated that this cost is still cheaper than using a taxi and it is possible that as other villages use the service it may reduce the cost. Mrs Hofen stated that the PMU service has mirror pricing across the city and it seems a fair and reasonable price. Mrs Hofen stated that the way the price increase was implemented was a surprise as she was not made aware about the increase in January. Mrs Hofen stated that there are a lot of changes happening in the City centre and quite a large area of the centre will be closed off, so if we can keep the PMU service running, the usage will increase.
- h. Mr Hamlet reported the far end of the Salesian field has been taken over with plastic blowing everywhere and blackberry bushes. Mr Peter Dobson stated that the plastic has come off of the dead trees and work on the bushes has not got up as far as that yet as it has been too wet, but this area will be looked at again in March, although some brambles by the fence have been cleared. Mr Hamlet asked if the Nursery or FoH could clear it on our behalf in return for a reward. A resident suggested setting up a voluntary service, maybe on a monthly basis to clear litter in the village.
- i. Mrs Riley stated asked if the toilets in the Village Hall are going to stay the same, as they need to be updated. Mr Peter Dobson stated that there are lots of plans for the Village Hall but we are not in a position to do anything about it yet. If the toilets become a problem, then we will have to look at them again. Mrs Riley stated that the Village Hall needs to be painted again, as it is over 5 years since it has been done. Mr Peter Dobson stated that this is a cost for HVHMC.
- j. A resident from Sandy Lane asked about the caravan park at Sandy Lane as he has been informed that there is no planning permission for that site. Mr Peter Dobson stated that they only need a licence from the Caravan Club. Mr Peter Dobson will meet on site with the Planning Officer. The resident stated that there are already several businesses on Sandy Lane and with the addition of the caravan site, all vehicles have to drive past his lounge window, including at night time.

### **31/20 DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 18<sup>th</sup> February 2020. (To be confirmed).

Horspath Parish Council Meeting – Tuesday 3<sup>rd</sup> March 2020.