

HORSPATH PARISH COUNCIL
Minutes of the Parish Council Meeting held on 6th February 2018
At 8pm in HORSPATH VILLAGE HALL.

Present: Mr K Brooks, Mr D Burgess, Mr J Dobson, Mr P Dobson (Chairman), Mr P Ewart, Mr M Harris, Mr D Horsley, Mrs B Oakley, Mrs H Palmer, Mrs H Kogel (Clerk), Dr. K Johnson (County Councillor), Mrs E Gillespie (District Councillor).

Apologies

Absent:

Public: 11

18/18 APOLOGIES FOR ABSENCE – There were no apologies to be made.

19/18 DECLARATION OF INTEREST – Mr Ewart declared an interest on Item 6, Planning Applications – Yew Tree Cottage, 7 Church Road, Horspath as this is his property.

20/18 EMERGENCY BUSINESS.

Mr Peter Dobson reported that Mr Hamlet has carried out emergency repair works on the Village Hall roof as well as replacing some paving slabs around the hall, both of which were a safety hazard. Repairs have also been made to the Scout Hut and 17 fluorescent lamps have been replaced in the hall.

21/18 MINUTES FOR APPROVAL.

The Minutes of the Parish Council Meeting held on 9th January 2018 were amended on:-

Item 16/18 – AOB Public (a) to read:- *Mr Horsley stated that another war memorial is an insult to the families in the village who paid towards the memorial in the Church and Village Hub (former Methodist Chapel), and the cost should not be paid by village taxpayers.*

Mr Brooks stated that when discussing **Item 10/18 – Progress Report from the HPC War Memorial Sub-Committee**, the exact location for the war memorial was not agreed. Mr Peter Dobson stated Councillors voted on the proposed location of the war memorial, 8 in favour and 1 – against.

Mr Brooks stated that **Item 16/18 AOB – Public (a)** the minutes state that the meeting was ended early due to disruptive behaviour from members of the public, but it was due to Mr Horsley waving his arms and shouting at people. Councillor Horsley disagreed with this comment and Mr Peter Dobson stated that the issue was that a member of the public had a HPC document in his hands and Mr Horsley attempted to take the document. Mr Brooks stated that this is not a true record of the meeting.

The Minutes were agreed as correct and signed by the Chairman.

22/18 MATTERS ARISING.

Mr James Dobson proposed a resolution in line with Item 65 of the Standing Orders, that in view of the (special) (confidential) nature of the business to be transacted in Item 9 – Progress report from the HPC War Memorial Sub-Committee, it was advisable in the public interest that the public be temporarily excluded and they would be instructed to withdraw from the meeting for Item 9. Councillors agreed with this proposal.

11/18 – Update on Trial Minibus – Mr Horsley stated that any expenditure above £4,500.00 has to be approved in a public meeting, therefore he proposed that HPC call a public meeting and allocate a sum of money to provide two bus services per day, five days a week. Mr Horsley stated that there are people in the village who are prepared to manage a booking system for the services. Mr Peter Dobson stated that the Trial Minibus service will be running until the end of March and HPC cannot disregard the work being carried out by OCC to implement a service. Councillors felt that two services a day, five days a week would be excessive and suggested that two services per day, twice a week would be better. Mr Burgess stated that if one of the buses ran at 9.30am, there are mothers in the village who would use the service. Mr Harris stated that the APM is on 23rd April 2018 and there may be people attending the meeting who may be interested in using the service. Mr Peter Dobson stated that if the service were free of charge, how we would know if people from outside of the village are using it. Mr Horsley stated that people would have to

pre-book a place on the bus. Mr Horsley stated that having discussed his proposal, there would be no need for a public meeting at the moment so proposed a trial service to run until the end of April 2018, with a maximum budget of £3,000.00. Councillors voted, 8 in favour, 1 abstention. Mr Horsley, Mrs Palmer and Mrs Oakley will meet to decide on the times of the buses. Mr Horsley will publicise the service.

23/18 PLANNING APPLICATIONS.

- P18/S0143/ 12 Church Road, Horspath (Householder)**
HH Single storey extension at the rear. - **Councillors have no strong views on this planning application and accept that SODC will determine it as it considers appropriate.**
- P18/S0269/ Yew Tree Cottage, 7 Church Road, Horspath**
DIS Discharge of conditions 3 - schedule of materials, 4 - Archaeology - Stage 1 and 5 - Archaeology - Stage 2 on application ref. P16/S1317/FUL Demolition of the existing dwelling and garage and construction of a replacement dwelling and garage. – **The planning application has not yet been received, so this will be deferred until the next meeting.**

Mr Harris reported that he has spoken with the Bat Conservation Trust and the Countryside Officer at SODC with regards to the proposed lighting on the planning application for the Oxford Harlequins Rugby Club. They do not see a problem with the lighting, so HPC is the only objector to the planning application. Mr Harris recommended that HPC write to the Planning Officer stating that Horspath Parish Council has recently obtained further information about this planning application, and has re-considered this application. Councillors would like to request that the initial comments made on 18th January should be regarded as a recommendation and no longer an objection.

PLANNING PERMISSIONS/REFUSALS/APPEALS.

- P17/S4064/ Sheps Cycle Shack, Unit 3, 4 Gidley Way, Horspath (Full Application)**
FUL Change of use of existing building from B8 to B2 use for motorcycle repairs, maintenance and MOT testing. – **Granted.**
- P17/S4166/ Land adjacent to 4 Gidley Way, Horspath (Full Application)**
FUL New dwelling. (Re-submission following planning approval P17/S1217/FUL). – **Granted.**
- P17/S4238/ 149 Cuddesdon Road, Horspath (Householder)**
HH two-storey extension & single storey rear extension (rationalisation of extant planning permissions). – **Granted.**

24/18 CLERK'S UPDATE.

Signs, Bollards & White Gates – Cuddesdon Road – Mr Francis, OCC Highways met with Mr Peter Dobson and Mr Harris and confirmed that speed limit repeater signs are not permitted in Cuddesdon Road due to the Traffic Signs Regulations and General Directions 2016. Mr Francis has requested that the white gates be repaired and re-painted. Mr Peter Dobson reported that Mr Francis was not aware that OCC were responsible for any maintenance of the traffic calming measures. It was agreed that the Clerk will contact Mr Francis to see if it possible for 30mph white lines to be painted onto the road. Mr Peter Dobson stated that new bollards have been installed today on Oxford Road.

Repairs needed to the Scout Hut – Mr Peter Dobson confirmed that this work has now been carried out. The invoice will follow.

Stagecoach Site Inspection – Date to be arranged. Mr Harris has contacted Mr James Offen to see when he is available to attend the site inspection, as Councillors have previously agreed the cost of £50.00 p/h for him to come along and check the works carried out on the Hanson site.

Communities Fund – SODC has confirmed that our grant application towards the traffic calming at Cuddesdon Road was successful. A total of £2106.82 will be paid.

Salt Bins – The Clerk will contact OCC again as the salt bins have not yet been re-filled.

25/18 DISTRICT & COUNTY COUNCILLOR REPORTS.

Dr. Kirsten Johnson (County Councillor) – Dr Johnson reported that the Expressway Action Group, of

which Horspath PC is a member, has been granted 'stakeholder status' so will get a seat at meetings of the Stakeholder Environmental Reference Group. Dr Johnson has sent a copy of her Expressway update to the Clerk, which has been circulated to all Councillors.

Dr Johnson reported that Mr Keith Stenning – OCC, has set up a new initiative for roads called 'Super User'. This will be for villages to nominate a person who will then be trained by OCC to look at the repairs needed to the roads in the village and report the details to OCC, this will save a Highways Engineer coming out to site to look at the repairs. Dr Johnson suggested that HPC should look at putting someone forward for this position. Mr Stenning has asked Dr Johnson to send through a list of any repairs required in villages. Mrs Palmer has requested that 30mph signs are painted on the road at Cuddesdon Road. Mr Peter Dobson stated that he requested this at the meeting with Mr Francis, who was very adamant that by law this would not be permitted. Mr Horsley stated that he has recently read about the same problem in another village where residents were having the same problem but they found out that the law does not apply on private land, so they installed traffic signs in private gardens and it worked. Dr Johnson asked that Councillors let her know if there are any repairs in the village that she could report.

Dr Johnson confirmed that new traffic bollards have been installed at Cuddesdon Road and the sides of the chicanes have now been cleared.

Dr Johnson reported that she has attended several meetings with regards to the possibility of providing a community bus service and has asked Officers to look at services in other villages. Witney has recently lost its bus service so the community worked together and put a service together which is now paying for itself charging a £2 fare and they can re-coup community fares from people using bus passes. The service is run by volunteers and the minibus was purchased through a grant. Dr Johnson stated that if HPC has any data on the number of bus users, this would be very interesting to know. Mr James Dobson stated that Stagecoach would have that information. Mr Harris stated that when he has held discussions with bus companies, they said that OCC has the database of users for each of the original bus routes. The bus companies also said that based on the data available on users, it wasn't financially viable to run a bus service in the village. Dr Johnson stated that the Parish Transport Meetings will now be led by an Officer at OCC, so Parish Councils will have their support. Dr Johnson will keep HPC updated.

Mrs Elizabeth Gillespie (District Councillor) – Mrs Gillespie reported that her portfolio has now changed at SODC, she is now responsible for licensing, community safety, street cleaning, refuse and cemeteries.

Mr Harris asked Mrs Gillespie to email over the full list of her new portfolio.

Mrs Gillespie reported that Councils are now signing up to the Growth Deal which she personally considers to be a bad deal as Councils will be accepting more housing for little additional money from Central Government. This will gain favour with the Government and the adequacy of the money which will come in afterwards is a leap of faith. The Government's new method for Objective Assessment of Need (OAN) for future housing required in South Oxfordshire indicates that the number of houses required is 30% less than that predicted using the SHMA method which SODC originally accepted.

Mrs Gillespie reported that at Garsington Parish Council meeting last night, people want more signs around the villages notifying people and making them aware of the Oxford-Cambridge Expressway. Mr Peter Rutt, Co-ordinator of the Expressway Action Group (EAG) is very good at making governmental contacts. The NIC seemed to favour the northern route around Oxford and Highways England has stated that they will come up with the route corridor in July 2018. Mrs Gillespie stated that the EAG's Road Engineer is trying to get a proper assessment of the A34. Mrs Gillespie stated that Horspath is in very good hands with Mr Martin Harris, Mr Michael Tyce – of CPRE, and Mr Peter Rutt helping EAG.

Mr Harris asked who of the major developers have objected to the published South Oxfordshire Local Plan which will last through until 2033? Mrs Gillespie reported that SODC will publish the Local Plan very soon. Mr Harris asked Mrs Gillespie, when the Examination in Public will be held as HPC has put in three major comments to SODC, particularly about the Green Belt. Mrs Gillespie stated that SODC is talking of the end of April as they have to sort the Chalgrove Airfield site first. Mr Harris asked if there are Local Elections in May 2018, and Mrs Gillespie stated that the Local Elections are in May 2019. Mrs Gillespie stated that OCC has written a letter to Central Government saying that it would like a Public Enquiry into the route corridor choice for the Oxford-Cambridge Expressway at an early stage.

26/18 PROGRESS REPORT FROM THE HPC WAR MEMORIAL SUB-COMMITTEE.

Further to the resolution made by Mr James Dobson in 22/18 – Matters Arising, it was decided that this item would be deferred until the end of the meeting when the public have left the room.

27/18 REVIEW OF BURIAL GROUND RULES & FEES.

Mr Horsley circulated a copy of fees for other local burial grounds and informed Councillors that the fees for Horspath Burial Ground have not been reviewed for more than six years.

Mr James Dobson stated that other burial grounds are phased pricing based on age, and suggested that HPC should have the same approach. Mr Peter Dobson suggested that any increase in fees should be a stepped increase. Mrs Gillespie will find out more information regarding SODC fees. Mr Horsley proposed that the fee for a burial should be increased from £300.00 to £400.00, effective from 1st March 2018. Councillors voted unanimously in favour.

Councillors agreed to defer increasing other burial ground fees until March 2018.

28/18 UPDATE ON THE CAMPAIGN AGAINST ROUTEING THE OXFORD-CAMBRIDGE EXPRESSWAY NEAR HORSPATH – Mr Harris to report.

Mr. Harris provided an update on the progress of the Expressway Action Group (EAG) of now 27 South Oxfordshire villages, of which Horspath Parish Council is a member and supporter, in opposing the imposition on this area of the proposed Oxford-Cambridge Expressway (Ox-Cam). He explained that an Expressway is not a motorway but a dual carriageway, with emergency refuges, but with no roundabouts or traffic lights, and with smart variable speed restrictions to help traffic to flow easily. The cheapest route corridor for Ox-Cam around Oxford would be created by just improving all the road junctions to route it along the A34 from Didcot to Bicester. Costing an estimated £400 million more than that would be a route corridor from Culham to Wheatley across great tracts of open Green Belt land, which is the option that has apparently been supported by stakeholders with land along such a route, and this is the option that EAG wishes to avoid. The Highways Agency currently plans to designate which route corridor will be used for Ox-Cam in July this year, very controversially without any prior public consultation, and with insufficient time for all the villages likely to be affected by Ox-Cam to prepare detailed environmental evidence that such a road would irreparably damage their local environments, so EAG, CPRE Oxfordshire and Oxfordshire County Council have all asked central government for a Public Inquiry before any decisions about the route corridor for Ox-Cam are taken. Naturally Highways England are resistant to the idea of a Public Inquiry, so EAG has asked our local Members of Parliament, including our own John Howell MP, to press forward in Westminster our request for a Public Inquiry.

While we await the results of our MP's representations, the South Oxfordshire Local Plan 2033 is soon to be submitted for its Examination in Public at a series of public legal hearings presided over by a Planning Inspector, and it is expected that there will be not only discussion there of the potential effect of Ox-Cam on SODC's Plan, but also about the presumed deficiency in SODC's designated 5-year housing land supply, which in October 2017 stood at only 4.1 years supply of housing land. Without a 5-years supply of land designated for deliverable housing, the Local Plan 2033 may be found unsound, and in order to find the additional housing land to build up the required 5-year supply, it is likely that some major landowners will propose building urban extensions to Oxford city into the surrounding Green Belt. Horspath is too close to Oxford to be able to remain a separate village if any urban extensions are then permitted near this village, and in order to be able to oppose any such proposals which may arise, Mr. Harris has asked SODC to allow Horspath Parish Council to be represented in the legal hearings of the Examination in Public this spring. Central government's intentions in building the Ox-Cam Expressway are that an average of 10,000 additional homes will be provided alongside every mile of this road's length, and while the policy of protecting the Green Belt from inappropriate building development is retained in SODC's Local Plan 2033, there is no sense in building any new Ox-Cam road across the Green Belt in South Oxfordshire where the adjacent house-building would not be permitted. However, if SODC's Local Plan is rejected by the Inspector, he or she may recommend building large housing estates in the Oxford Green Belt and then there would be some sense in routing the Ox-Cam Expressway near them to provide necessary infrastructure, and this is where the parishes of Horspath and Garsington could become exposed to the risk of being joined

up to Oxford by new housing estates, with the Ox-Cam Expressway acting something like an outer ring road not far away and passing through Cuddesdon and Wheatley. Horspath Parish Council will do all it can to prevent this from happening. However the uncertainty over the eventual Planning policies to be adopted in SODC's Local Plan 2033 are delaying the selection of some of those same policies as the basis for our own Horspath Neighbourhood Development Plan, which SODC requires must follow the policies contained in its Local Plan. As this situation develops Horspath Parish Council will keep residents informed."

29/18 CHEQUERS INN PUB. – Update.

Mr Peter Dobson confirmed that Horspath Parish Council's solicitors, Blake Morgan LLP, are in contact with TLT Solicitors to progress the matter.

30/18 CORRESPONDENCE.

- a. RSN – Weekly Email News Digest 8.1.18, 15.1.18, 22.1.18, 29.1.18. – (Circulated via email).
- b. The Maple Tree – What's on this week 8.1.18. – (Circulated via email).
- c. SODC – Beat the winter blues with a rousing choir and orchestra performance. – (Circulated via email).
- d. RSN – Rural Intelligence from behind the headlines 5.1.18,12.1.18,19.1.18,26.1.18.–(Circulated via email).
- e. Mrs E Gillespie. – SODC Report for Parish Councils. – (Circulated via email).
- f. Dr Johnson – Emergency Planning Update for Christmas. – (Circulated via email).
- g. RSN – Rural Opportunities Bulletin. – (Circulated via email).
- h. The Maple Tree – What's on this week 15.1.18. – (Circulated via email).
- i. Community First Oxfordshire. – At a Glance January 2018. – (Circulated via email).
- j. SODC – Invitation to free workshop on attracting new volunteers
- k. The Maple Tree – What's on this week 22.1.18. – (Circulated via email).
- l. CPRE – Staffing Changes. – (Circulated via email).
- m. SODC – Great British Spring Clean. – (Circulated via email).
- n. SODC – Council Consults the Public on Future Waste Strategy. – (Circulated via email).
- o. RSN. – Rural Vulnerability Service – Fuel Poverty January 2018. – (Circulated via email).
- p. Community First – Invitation to free workshop on attracting new volunteers. – (Circulated via email).
- q. Local Council Advisory Service. – Urgent Data Protection Advice and Service. – (Circulated via email).
- r. RSN – Rural Housing Spotlight. – (Circulated via email).
- s. SODC – Our Food Waste Trucks Need a Name – Vote Now. – (Circulated via email).
- t. SODC – Prestigious Award for Activities for Older People in Rural Areas. – (Circulated via email).
- u. The Maple Tree – What's on this week 5.2.018. – (Circulated via email).
- v. RSN. – Rural Vulnerability Service – Rural Transport January 2018. – (Circulated via email).
- w. Wheatley Parish Council. – Feb/March 2018 Newsletter. – (Circulated via email).
- x. Mr Bryn Smith. - Horspath Youth Football Club. – **Mr Harris stated that the Football Club declined to join HVSA and opted to move to the Marathons Sports Club. They have been in contact with the Sports Park and they are currently under consideration for using the new pitches.**
- y. Big Things. – Parish Councils We Need You. – (Circulated via email).
- z. SODC. – Key note speaker secures success for Business Breakfast. – (Circulated via email).
- aa. SODC. – Press Release - £1.5 million available to boot rural areas in the County. – (Circulated via email).
- bb. Cratus Communications Ltd. – Land South of Grenoble Road. – (Circulated via email).
- cc. Mr Alan Jones. – Email regarding the position for a Handyman.* - **Mr Peter Dobson will arrange a meeting with Mr Jones to discuss any possible works required and to obtain costs. Mrs Palmer suggested that Mr Jones may be able to assist with works required in the Village Hall.**
- dd. Dr Kirsten Johnson. – OCC Emergency Planning Update for Christmas. – (Circulated via email).
- ee. OPFA. – Winter Newsletter 2018. – (Circulated via email).
- ff. Oxfordshire South & Vale Citizens Advice. – Headlines January 2018. – (Circulated via email).
- gg. OCC. – Care Worker Recruitment Campaign.*#
- hh. Oxfordshire Association for the Blind. – Donation Request. – **Councillors agreed a donation of £50.00.**
- ii. Sendiass Oxfordshire. – Special Educational Needs & Disability Information Leaflet.*#

- jj. SODC – Press Release – Councils work to secure a better deal for Oxfordshire. – (Circulated via email).
 - kk. CPRE – West Oxon Inspector steps in on Cotswolds sites – News Jan/Feb 2018. – (Circulated via email).
 - ll. Jonathan Hogan, CBRE Ltd – Email regarding planning application for Oxford Harlequins Rugby Club, Land at Horspath Recreation Ground, Horspath. – Mr Harris to report. – **Councillors agreed to send a revised letter to SODC. (See 23/18).**
 - mm. Thames Valley Police – Support for Protect your World Campaign. – (Circulated via email).
 - nn. TVP. – Policing in the Thames Valley January 2018. – (Circulated via email).
 - oo. SODC – Waste Tours. – (Circulated via email).
 - pp. OALC – January 2018 Update for Members. – (Circulated via email).
 - qq. Oxfordshire South & Vale Citizen’s Advice. – Thank you for donation.*
 - rr. SODC – Press Release – Sort Code change for Council Tax Payers. – (Circulated via email).
 - ss. Dr Kirsten Johnson. – OCC Emergency Planning – Snow Clearance. – (Circulated via email).
 - tt. Wheatley Parish Council. – Options for a new burial ground in Wheatley.*
- * original held by the Clerk, copy available on request.
displayed on Village Hall & village noticeboards.*

31/18 PAYMENTS.

Chq	To Whom Paid	Details	Vat	Total £
2524	ARB UK	Emergency tree work in Cons Area		250.00
2525	Mrs Hayley Kogel	Office stationery & shredder	22.62	135.73
2526	Mr P Aries	Bus Shelter & Play Area Maintenance Dec 17 & Jan 18		120.00
2527	SODC	Emptying Dog Bins	14.65	87.91
2528	Mrs Hayley Kogel	Salary 24/12/17 – 24/1/18		402.77
2529	Mrs Hayley Kogel	Home Office January 2018		30.00
2530	Mrs Hayley Kogel	Payment to HMRC		98.40
2531	001 Taxis	Minibus Service February 2018		192.00
DD	PWL B	Loan Repayment for Burial Ground		2066.40
		TOTAL	37.27	3383.21

32/18 RECEIPTS.

Date	Received from	Details	Total £
30.1.18	OCC	Communities Fund Grant for Traffic Calming on Cuddesdon Road	2106.82
4.12.17	Barclays Bank	Interest Bus Prem Acct 4/9/17-3/12/17	4.18
15.12.17	Mr Pettigrove	Horspath Feast Donation	100.00
		TOTAL	2211.00

33/18 AOB

- a. Mrs Oakley reported that last Thursday at 8.30am one of the builders working at 12 Butts Road used the Conservation Area as a toilet. Mrs Oakley reported this to the Environmental Health Department at SODC and also notified the building company. The building company arranged for it to be removed and the next day a portaloo was delivered to the site. Mrs Oakley stated that the builders are dropping their litter in the area and causing parking issues. Mrs Oakley has also reported to SODC that the house has planning permission for dormer windows but the builders have installed two floor to ceiling windows with a door and a balcony. Mr Harris stated that the builders are causing a problem and they need to clean up the mud that they have left on the road. Mr James Dobson stated that there are various schemes around for building contractors and HPC should cite things like considerate builders.
- b. Mr Ewart reported that he is not able to sort the link path to the Hub but it needs a few bags of grit sand to level it off as it is very well used. This is a job for a handyman.
- c. Mrs Palmer stated that she does not want to be committed to running the trial bus service. Mrs Palmer stated that she will require support and someone to manage the bookings. Mr Horsley stated that there is a

person who is prepared to manage the bookings. Mr Peter Dobson stated that Mrs Palmer is not expected to run the bus service, and that HPC just requires her expertise in setting up the trial.

- d. Mr Horsley stated that the EU General Data Protection Regulation becomes law in the UK in March 2018, which will mean that when anything is circulated to village residents, a subscribe/unsubscribe option will have to be added to the circulation. Mr Horsley stated that the new Law will also affect email addresses that are held. The Clerk stated that the new Law comes into effect in May 2018 and this will be an agenda item in March 2018. Mr Harris stated that OALC and Community First Oxfordshire are holding Data Protection courses. It was agreed that the Clerk and Mr Peter Dobson will attend the course.

Public:

- a. Mrs Walker reported that she is still waiting for OCC to empty the drains in Blenheim Road. Mrs Walker has been informed by OCC that this is on their list and the work has been re-scheduled.
- b. Mr Clarke reported that a lorry from OCC Highways came along 10 days ago to empty the gullies. They did empty two gullies at the top of the road but then sat outside of his house for half an hour and did not empty the gullies at the bottom of the road, which were the ones that needed doing.
Mr Clarke also reported that the road sweeper went through the village but did not go around the village.
- c. Mr Burgess reported that the gully on the corner of College Way is blocked and is running down the road. Mr Burgess also stated that it is not only the gullies that need cleaning, it is the pipes that need clearing as they are blocked.
- d. Mrs Riley stated that when there was an electricity cut at Christmas, a resident, Mr Chris Pimm wondered if the electricity cables are checked as they are carrying a lot of voltage and could be dangerous.
Mrs Riley thanked the Parish Council for arranging for the repairs to the Village Hall to be carried out.
- e. Mr Lee Clarke confirmed that he has emailed over the receipts for the grant received by HSPT. Cycle Speedway would like to invite Councillors to come and look at the refurbishments that have been done. Mr Clarke also reported that their power cables have been damaged and will cost £123.00 to replace. They have power to one shed but not the other. Mr Clarke asked if HPC is able to support Cycle Speedway in recouping the money from Horspath Cricket Club who they suspect have caused the damage. Mr Peter Dobson will speak with Max from the Cricket Club. Mr Horsley asked Mr Clarke how much their grant was for from HSPT. Mr Clarke confirmed that their grant was for the full amount.
Mr Clarke reported that there are uninsured cars parked on the Village Green. Mr Clarke will pass the details onto the Clerk to report to the Police.
Mr Clarke commented that there is a District Councillor present at this meeting who is here to represent us. Mr Clarke has been trying to arrange a meeting with SODC to discuss why his planning applications keep being refused. Mrs Gillespie stated that she has spoken with the Case Officer at SODC and her boss regarding this matter and they have stated that the planning applications submitted will not be approved, therefore, there is no point in arranging a meeting. Mr Peter Dobson stated that this issue is between Mr Clarke and SODC, not the Parish Council and if felt necessary, Mr Clarke should escalate his concerns within SODC. Mrs Gillespie stated that she may be able to help Mr Clarke get pre-planning advice from SODC, however without access across the Village Green they will not grant planning permission. Mrs Gillespie suggested that Mr Clarke write to Mr Adrian Duffield.
- f. Mr Aries reported that the Christmas trees are still on the Village Green waiting to be collected from SODC, six weeks later. Mr Aries has reported this to SODC four times as well as the Clerk. Mrs Gillespie will liaise with the waste collection department.
- g. Mr Murray reported a problem with vehicles from the upholstery business parking at the bottom of Gidley Way and asked how it can be stopped. Mr Murray stated that there are now six planning applications along Gidley Way, so the problem is going to get worse. Mr Peter Dobson stated that the Clerk can report this to the Police, but parking is a problem everywhere. Mr Murray asked how SODC granted planning permission to the upholstery business when there was already a parking issue. Mr Peter Dobson stated that the Parish Council have no control over planning applications that are approved.
- h. A resident stated that the Parish Council cannot say that they have no control over planning applications that are approved as often the Parish Council state that they have no strong views when considering planning applications, and nearby residents are not always notified by SODC. If all of the building works start at the same time on the six planning applications in Gidley Way, it will be disastrous. Mrs Oakley

stated that the Parish Council did object to the planning application at the upholstery business. Mr James Dobson stated that sometimes the views of the Parish Council are irrelevant to SODC and they approve the application anyway. Mrs Gillespie stated that if there is a difference of opinion over a planning application, it is up to the Parish Council to request that the application goes to full Planning Committee to be considered, as well as to send a representative from the Parish Council to attend the meeting. Mrs Gillespie stated that SODC should inform the Parish Council if they are minded to approve an application that the Parish Council has recommended for refusal. Mrs Gillespie will check this procedure with SODC and report back at the next meeting. Mr Aries stated that all planning applications to be considered at the Parish Council meeting are displayed on the village noticeboard.

- i. Mr Goss passed thanks to whoever arranged for the footpaths on Manor Farm Road to be cleaned, but mentioned that the footpaths at Butts Road desperately need doing.

The meeting was then closed to the public for the progress report from the HPC War Memorial Sub-committee.

34/18 PROGRESS REPORT FROM THE HPC WAR MEMORIAL SUB-COMMITTEE.

Mr James Dobson reminded Councillors that at the January 2018 meeting, Horspath Parish Council unanimously approved a proposal for the War Memorial proposed by the Sub-Committee. This included the design of a stone war memorial to be installed on the Village Green, the location of the stone war memorial to be installed on the Village Green and the allocation of £5,000.00 in the 2018/2019 Precept for the construction of the War Memorial, in addition to the funding agreed to pump prime the project in June 2016.

Mr James Dobson stated that following discussions with the War Memorial Trust, the Sub-Committee recommends that HPC should single source the professional services, construction and installation of the War Memorial through Giles Macdonald Lettering, which is permitted in our Standing Orders to do so. Mr James Dobson stated that the Sub-Committee has now received the costings for the War Memorial but it would be unfair to disclose this cost if Councillors do not want to single source this project. Mr Harris stated that there are a number of monumental masons in the area. Mr James Dobson stated that Giles Macdonald comes highly recommended from the War Memorial Trust, based on successful delivery. Mr James Dobson proposed that HPC approve the recommendation of the Sub-Committee to single source the professional services, construction and installation of the War Memorial from Giles Macdonald Lettering. Councillors voted:- In Favour – 8, Abstentions – 1.

Mr James Dobson informed Councillors that a quote has been received for a Portland stone bolder, 1.8m tall, with its natural finish and a dressed face, with a cast bronze plaque with inscription as supplied with hidden studs in the reverse, all on a reinforced concrete pad below ground level, designed, made and installed on the Green, Horspath. The quote includes, the initial site visit, initial design and estimate, to supply the design, specifications and materials for the decision making and fundraising process, to test ground conditions and design and cast in situ a suitable reinforced concrete pad below level of turf and remove waste, to install bolder at location to be agreed and restore the grass. The total estimate is £15,500.00 (No VAT). Mr Peter Dobson stated that this is a fixed price and will only change if HPC change the specification. The Sub-Committee requests a contingency fund of £1,000.00 to be allocated for any unexpected costs. This would only be spent following a majority vote of the Sub-Committee and consultation with the Chairman of HPC. Horspath Parish Council has approved a sum of £5,500.00 and ring fenced a further £5,000.00. The Sub-Committee requests that Parish Council submits an application to HSPT for the sum of £6,000.00. Mr Horsley stated that as this amount is over £4,500.00, a public meeting will be required for it to be approved so it would be simpler to get it approved at the APM. Mr Horsley stated that people said the War Memorial would be paid for by public subscription and now the Parish Council is paying for it. The first estimate was for around £10,000.00 and now it is £15,500.00. Mr Peter Dobson stated that the British Legion may make a contribution towards the total cost. Mr Brooks stated that the project should go ahead and suggested that residents are asked to vote publicly on its location. Mr Peter Dobson stated that Councillors have already voted and agreed on its location at the January 2018 Parish Council meeting.

Mr James Dobson proposed that HPC agrees to apply for a grant for £6,000.00 from HSPT. Councillors voted:- In Favour – 8, Abstentions – 1.

Mr Burgess stated that the above is assuming that HSPT has sufficient funds available. Mr James Dobson stated that there are sufficient fund. Mr Harris asked if a more detailed design is available. Mr Peter Dobson stated that this is the next step. Mr James Dobson thanked Councillors for their support with this project.

35/18 DATE OF NEXT MEETINGS.

Parish Council Planning Meeting – Tuesday 20th February 2018 (To be confirmed).

Horspath Parish Council Meeting – Tuesday 6th March 2018.

Due to Easter Bank Holiday, the date of the April meeting has been changed

Horspath Parish Council Meeting – Tuesday 10th April 2018.

Horspath APM – Monday 23rd April 2018 at 8pm.