

**HORSPATH PARISH COUNCIL**  
**Horspath Annual Parish Council Meeting will be held on**  
**Tuesday 15<sup>th</sup> May 2018, at 8pm in Horspath Village Hall.**

**AGENDA**

- 1. ELECTION OF CHAIRMAN.**
- 2. ELECTION OF OFFICERS.**
  - Vice Chairman
  - School Governor
  - Village Hall Committee
  - Parochial Charities
  - Feast Money Collection
  - Stagecoach Sub Committee
- 3. APOLOGIES FOR ABSENCE.**
- 4. DECLARATION OF INTERESTS.**
- 5. EMERGENCY BUSINESS.**
- 6. MINUTES FOR APPROVAL**
  - Minutes of the Parish Council Meeting held on 10<sup>th</sup> April 2018.
  - Minutes of the Parish Council Planning Meeting held on 23<sup>rd</sup> April 2018
- 7. MATTERS ARISING – INCLUDING MATTERS ARISING FROM APM.**
- 8. PLANNING APPLICATIONS.**
  - P18/S1404/ 10 Butts Road, Horspath (Householder)**  
**HH** Variation of Condition 2 on application P17/S0161/HH. “Proposed 2 storey rear extension, raising roof ridge height to facilitate lift conversion and construction of front and rear facing dormer windows”.
  - P18/S1374/ 14 Manor Drive, Horspath (Householder)**  
**HH** Side extension and new roof structure to allow conversion of loft space.
  - P18/S0906/ 137 Cuddesdon Road, Horspath (Full Application)**  
**LDP** Erection of new garage/machinery store.  
**\*\* SODC considering a Certificate of Lawful Development at this site\*\***
- PLANNING PERMISSIONS/REFUSALS/APPEALS.**
  - P18/S0767/ Village Green Triangular Land between Manor Farm Road and Church Road, (Full Application).**  
**FUL Horspath.**  
Erection of a war memorial. – **Granted.**
  - P18/S0498/ 137 Cuddesdon Road, Horspath (Full Application)**  
**FUL** Conversion of existing building to provide three bedroomed single storey dwelling with private garden, off street parking and provision of enclosed bin stores. – **Granted.**
  - P18/S0455/ 96 Gidley Way, Horspath (Householder)**  
**HH** Replacement conservatory frames and roof. – **Granted.**
  - P18/S0660/ Three Acres, Sandy Lane, Horspath**  
**LDP** Proposed new annex. - **SODC has approved Certificate of Lawful Development.**
  - P17/S3840/ 136 Gidley Way, Horspath (Householder)**

**HH** Refurbishments and extension to an existing detached dwelling. (As amended by drawings R758.01A, R758.02, R758.17B, R758.16B and revised Design & Access Statement. – **Granted.**

**9. HORSPATH YOUTH FOOTBALL CLUB – Mr Bryn Smith.**

**10. CLERK’S UPDATE.**

**Signs, Bollards & White Gates – Cuddesdon Road** – Waiting for Mark Francis, OCC to confirm a date.

**Salt Bins** – The Clerk has forwarded on the details of the salt bins that have not been filled to Dr. Johnson.

**HSPT** – Mr Kelvin Barnes has now completed the accounts.

**Internal Audit** – The Clerk will arrange for the Internal Audit to take place.

**Mr Stephen Smith** – Mr Peter Dobson and Mr Harris will meet with Mr Smith on 18<sup>th</sup> May 2018.

**11. STATEMENT OF ACCOUNTS AND ANNUAL RETURN (AGAR) 2017/18 – To be circulated at the meeting.**

**12. GDPR (General Data Protection Regulations) – Update from Mr James Dobson.**

**13. DISTRICT & COUNTY COUNCILLOR REPORTS.**

**14. REVIEW OF BURIAL GROUND RULES & FEES.**

**15. VILLAGE HALL GATE.**

**16. CORRESPONDENCE.**

- a. SODC – Survey Launched on the Future of Sports & Leisure in South Oxfordshire until 2033. – (Circulated via email).
- b. The Maple Tree, Wheatley. – What’s on this week 9.4.18, 16.4.18, 1.5.18, 8.5.18. – (Circulated via email).
- c. RSN – Weekly Email News Digest – 9.4.18, 16.4.18, 23.4.18, 30.4.18, 8.5.18. – (Circulated via email).
- d. Charity Commission. – Safeguarding in Charities. – (Circulated via email).
- e. SODC – Annual Compost Giveaway 14.4.18. – (Circulated via email).
- f. RSN – Rural Intelligence from behind the headlines – 6.4.18, 13.4.18, 20.4.18, 27.4.18, 4.5.18. – (Circulated via email).
- g. OALC – Subs, Training, Ox-Cam Expressway, New Standing Orders. – (Circulated via email).
- h. RSN. – Rural Broadband April 2018. – (Circulated via email).
- i. Horspath Cycle Speedway Club – Cycle Speedway Fixtures. – (circulated via email).
- j. Sally Humphrey – A Local Bus Initiative. – (Circulated via email).
- k. SODC – No May 2018 Election for SODC or VWHDC. – (Circulated via email).
- l. SODC – Super Fast Broadband Project almost completed. – (Circulated via email).
- m. Shotover Preservation Society. – Dates for your diary. – (Circulated via email).
- n. Oxford City Athletics Club – Horspath Athletics Track & Request to meet with the Parish Council. – (Circulated via email).
- o. RSN – Rural Housing Spotlight. – (Circulated via email).
- p. RSN – Fuel Poverty April 2018. – (Circulated via email).
- q. Dr Johnson – Innovation Fund 2018 Update. – (circulated via email).

- r. CPRE – April 2018 News - Thames Water Consultation Closes 29<sup>th</sup> April 2018. – (Circulated via email).
  - s. OALC – Proposed amendment to Data Protection Bill exempting Parish Councils from DPO requirement. – (Circulated via email).
  - t. OCC – Invitation from Peter Clark, Chief Executive at OCC. – (Circulated via email).
  - u. TVP – Policing in the Thames Valley April 2018. – (Circulated via email).
  - v. SODC – May Bank Holiday Bin Collection Changes. – (Circulated via email).
  - w. SODC – Food Waste Trucks go on a special visit to Schools. – (Circulated via email).
  - x. Community First Oxfordshire. – Community Led Housing Conference 13.6.18. – (Circulated via email).
  - y. SODC – South Oxfordshire Publishes 5.4-year Housing Land Supply Statement. – (Circulated via email).
  - z. Mrs Cath Riley – Clean Up of Village Hall Car Park. – (Circulated via email).
  - aa. RSN. – Rural Opportunities Bulletin. – (Circulated via email).
  - bb. Oxfordshire South & Vale Citizens Advice – May 2018 Headlines. – (Circulated via email).
  - cc. OALC – April 2018 Update. – (Circulated via email).
  - dd. Stuart Mabbutt – Update on the fundraising for the Film, Radio and Photography project focusing on the old railway tunnel in Horspath. – (Circulated via email).
  - ee. OCC – Consultation – Oxford Road, Horspath – Proposed 40mph Speed Limit & Parking-Loading Restrictions. – (Circulated via email).
  - ff. SODC – SODC Prosecutes Kennel Owner. – (Circulated via email).
  - gg. OCC – Change of date to Kidlington OCC Town & Parish Liaison Event. – (Circulated via email).
  - hh. RSN. – Rural Vulnerability Service - Rural Transport May 2018. – (Circulated via email).
  - ii. OPFA – Spring Newsletter 2018. – (Circulated via email).
  - jj. BBOWT – Oxford – Cambridge Corridor. – (Circulated via email).
  - kk. Shotover Preservation Society – Litter Picking Saturday 12.5.18. – (Circulated via email).
  - ll. OALC – Two events your Parish Council may be interested in. – (Circulated via email).
  - mm. Community First Oxfordshire. – Spring 2018 Newsletter. – (Circulated via email).
  - nn. OALC – NALC Financial Briefing – PWLB Loan Balances and Neighbourhood Planning Seminar. – (Circulated via email).
  - oo. Open Spaces Society – Spring Mailing 2018.\*
  - pp. OALC – Vacancies on Executive Committee need filling and we need an Hon.Treasurer. – (Circulated via email).
  - qq. Dr Kirsten Johnson. – Councillor Priority Fund. – (Circulated via email).
  - rr. OALC – April 2018 Update. – (Circulated via email).
- \* original held by the Clerk, copy available on request.  
# displayed on Village Hall & village noticeboards.*

**17. PAYMENTS.**

Chq	To Whom Paid	Details	Vat	Total £
DD	PWLB	Loan Repayment for Burial Ground		2,016.47
2556	Howard Engineering Ltd	Repairs to barrier at Village Hall	90.00	540.00
2557	Mr D Horsley	Refreshments for APM		10.15
2558	Community First Oxfordshire	Annual Subscription		70.00
2559	Mrs Hayley Kogel	Salary 24/3/18 – 24/4/18		404.77
2560	Mrs Hayley Kogel	Home Office April 2018		30.00
2561	Wild Oxfordshire	Annual Subscription		35.00
		<b>TOTAL</b>		<b>£3,106.39</b>

**18. RECEIPTS.**

<b>Date</b>	<b>Received from</b>	<b>Details</b>	<b>Total £</b>
9.5.18	SODC	Horspath CIL Share	3,135.60
9.5.18	SODC	Overpayment of Planning application	114.00
13.4.18	HSPT	Grant for War Memorial Grant for Minibus Service	4,500.00 960.00
15.4.18	Co-op Funeral Directors	1 x Burial	300.00
4.5.18	Reeves & Pain Funeral Directors	1 x Burial	400.00
4.5.18	Co-op Funeral Directors	1 x Burial	400.00
		<b>TOTAL</b>	<b>£9,809.60</b>

**19. ANY OTHER BUSINESS.**

**20. DATE OF NEXT MEETINGS.**

Parish Council Planning Meeting – Tuesday 22<sup>nd</sup> May 2018 (To be confirmed).  
Horspath Parish Council Meeting – Tuesday 5<sup>th</sup> June 2018.